

SMITH COUNTY EMERGENCY SERVICES DISTRICT TWO

7:00 P.M. * Monday * May 21, 2018
14128 SH 110 South * Whitehouse, Texas 75791

1. CALL TO ORDER

President Randy Melton called the Smith County ESD #2 board meeting to order at 7:00 p.m. Roll was called; four commissioners were present, Randy Melton, Charles Wilson, Paul Perryman, and Earl Drott; with Leroy Biggers absent. He certified that a quorum was present.

2. PRAYER AND PLEDGE

President Melton led the meeting in prayer and the Pledge of Allegiance to the United States and Texas flags.

3. RECOGNITION OF GUESTS

President Melton welcomed all guests to the meeting.

4. PUBLIC COMMENTS

No one signed in for public comments.

5. CONSENT AGENDA

Earl Drott made a motion to approve the (a.) minutes of the April 23, 2018 regular meeting as written; (b.) the April 2018 financial report; 2nd by Charles Wilson; motion carried 4-0.

6. PAYMENTS AND REIMBURSEMENTS

Paul Perryman made a motion to approve payment of bills: (a.) Current bills/quotes/checks over \$2,000; Card Service Center \$12,873.68 – District Credit Card; Eagle Fuel & Oil \$2,063.57 – Fuel for Winona VFD; Lonestar Truck Group \$2,110.11 – R/S E-2 Repairs; Mobile Communications \$2,164.35 – District Radio Repairs & Reprogramming; Perkins Enterprises \$3,114.90 – District Air Analysis; Checks Over \$2,000.00 – Ck #16788 \$3,334.33 CDW Government, Ck #16800 \$3,763.61 Partsmaster, Ck #16801 \$13,699.87 Price International, Ck #16803 \$2,314.73 Quill, Ck #16823 \$4,290.25 Eagle Fuel & Oil, Ck #16862 \$5,808.48 Eagle Fuel & Oil, Ck #16887 \$3,359.69 Metro Fire, Ck #16898 \$2,579.97 Southern Tire, and all disbursement checks over \$2,000 in this month's check register included in the financials; 2nd by Charles Wilson; motion carried 4-0. (b.) Contract payments made – no action necessary: Mobile Communications \$2,738.25 – District Paging Services; Nextiva \$2,252.25 – District Phones/Fax; Reliant Energy \$4,917.30 – District Electric; Suddenlink \$3,794.71 – District Internet Account; Verizon \$2,689.71 – District Wireless Account; SCESD2 Payroll \$63,680.45 – Date 04/27/2018, \$62,491.96 – Date 05/11/2018.

7. AUDIT FOR YEAR ENDING 9/30/2017

President Melton stated at the April 23, 2018 board meeting, Commissioner Earl Drott asked to table the vote on accepting the audit report for the year ending 09/30/2017 from Squyres, Johnson, Squyres until the May board meeting for the board to have sufficient time to review it. President Melton asked for a motion to approve if there were no questions pertaining to the audit report. Earl Drott made the motion to approve the Squyres, Johnson, Squyres audit report for year ending 9/30/2017; 2nd by Charles Wilson; motion carried 4-0.

8. SICK LEAVE DONATION PROGRAM

Chief Rozell stated he would like to start a Sick Leave Donation program for full time employees. The program would be where they may donate sick leave hours to a pool to be used by employees in the pool if they exhaust all of their accrued time off due to a major illness or a medical condition that requires extended absences or to care for a spouse, child, or parent who experiences a medical emergency. Paul Perryman made a motion to authorize Chief Rozell to develop a Sick Leave Donation policy for the board to adopt; 2nd by Charles Wilson; motion carried 4-0.

9. EMERGENCY PURCHASE OF WINONA STATION #1 A/C UNIT

Chief Rozell stated the A/C unit at Winona Station #1 stopped working and he had to make an emergency purchase, Freddy's Mechanical Services looked at the unit and gave SCESD2 two quotes: \$2,670.99 to replace the unit and \$2,675.81 to repair the unit. With it costing less to replace the unit that is the choice he made. Charles Wilson made a motion to approve the emergency purchase of an A/C unit for Winona station #1 from Freddy's Mechanical Services for \$2,670.99; 2nd by Earl Drott; motion carried 4-0.

10. PURCHASING CLASS A FOAM

Chief Rozell stated SCESD2 needs to purchase more Phos Chek Class A Foam. The district has more CAFS engines so more foam is being used. He stated 2 quotes were received: Metro Fire for 5 barrels of Phos Chek Class A Foam at a cost of \$5,149 with freight included in the price, NAFECO for 4 barrels of Phos Chek Class A Foam for \$3,840 with freight not included in the price. He stated he recommends the quote from Metro Fire, the quote is complete and SCESD2 has purchased foam from them before. Charles Wilson made a motion to approve purchasing 5 barrels of Class A Phos Chek foam from Metro Fire for \$5,149; 2nd by Paul Perryman; motion carried 4-0.

11. PURCHASING 14 SETS OF BUNKER GEAR

Chief Rozell stated the quote received from NAFECO for \$28,213.50 is for 14 sets of bunker gear and is the brand SCESD2 has purchased before. SCESD2 will receive \$15,000 back after the gear is purchased from a Bunker Gear grant received by Whitehouse VFD. He stated the bunker gear will get dispersed throughout the county. Earl Drott made a motion to approve purchasing 14 sets of bunker gear from NAFECO for \$28,213.50 with the cost of freight not included; 2nd by Charles Wilson; motion carried 4-0.

12. DONATING OUTDATED BUNKER GEAR

Chief Rozell stated he would like to donate some outdated bunker gear to missionaries in Africa and use Helping Hands, a Texas A&M Forest Service organization, to donate surplus fire equipment. He stated SCESD2 cannot sell the outdated bunker gear so he would like to donate it to help out other communities. Paul Perryman made a motion to approve donating outdated bunker gear to missionaries in Africa and using Helping Hands to donate surplus fire equipment; 2nd by Earl Drott; motion carried 4-0.

13. CREATING A SECOND FULL TIME BATTALION CHIEF POSITION

Chief Rozell stated at the March 26, 2018 Board Meeting, the board approved a Full Time Battalion Chief position and now he is asking the board to approve a second Full Time Battalion Chief position. He would like to post the position for anyone to apply, do interviews and have a start date as July 1, 2018. Charles Wilson made a motion to create a second Full Time Battalion Chief position and approves the start date as July 1, 2018; 2nd by Earl Drott; motion carried 3-1. (Paul Perryman against)

14. LONG RANGE PLANNING COMMITTEE AND SUB-COMMITTEES

No report.

15. DIRECTOR OF IT REPORT

No report.

16. CHIEF OF OPERATIONS REPORT

Chief Rozell stated he is currently working on the 2018/2019 budget and would like to have a budget workshop before the meeting in June.

17. PRESIDING OFFICER REMARKS

President Melton stated he went to the open house dedication for the new Fire Department/Community Center building in Chapel Hill. He asked Battalion Chief Kelcey Trotty to speak about a softball fundraiser. Chief Trotty stated the fundraiser is for a SCESD2 full time firefighter whose baby was born with several birth defects and they are having to make multiple trips to Dallas to see the doctor. The fundraiser is to help with medical bills, gas money to and from Dallas, hotel room while they are there and anything else they need. It will be held June 2, 2018 at Brook Hill High School at 9 a.m.

18. CLOSED SESSION

Not necessary.

19. RETURN TO OPEN SESSION

Not necessary.

20. ADJOURNMENT OF MEETING

President Melton stated the next board meeting will be at Flint Gresham VFD Station #1, 18823 FM 2493, Flint, Texas 75762; Monday, June 25, 2018 at 7:00 p.m.; he declared the meeting adjourned at 7:25 p.m.

Respectfully submitted by: _____
Paul Perryman, Secretary/Treasurer