

SMITH COUNTY EMERGENCY SERVICES DISTRICT TWO

7:00 P.M. * Monday * March 26, 2018
14128 SH 110 South * Whitehouse, Texas 75791

1. CALL TO ORDER

President Randy Melton called the Smith County ESD #2 board meeting to order at 7:00 p.m. Roll was called; five commissioners were present, Randy Melton, Charles Wilson, Paul Perryman, Leroy Biggers, and Earl Drott. He certified that a quorum was present.

2. PRAYER AND PLEDGE

Noonday VFD Chief Richard Adams led the meeting in prayer and President Melton led the Pledge of Allegiance to the United States and Texas flags.

3. RECOGNITION OF GUESTS

President Melton welcomed all guests to the meeting.

4. PUBLIC COMMENTS

President Melton stated Mike Adams with Champion EMS would like to speak during item #7.

5. CONSENT AGENDA

Leroy Biggers made a motion to approve the (a.) minutes of the February 26, 2018 regular meeting as written; (b.) the February 2018 financial report; 2nd by Charles Wilson; motion carried 5-0.

6. PAYMENTS AND REIMBURSEMENTS

Earl Drott made a motion to approve payment of bills: (a.) Current bills/quotes/checks over \$2,000; Card Service Center \$10,978.96 – District Credit Card; Mobile Communication \$4,161.00 – 2 Radios Dixie #2 & F/G A-2; Siddons Martin \$5,110.53 – F/G L-2 Repairs; Checks Over \$2,000.00 – Ck #16581 \$3,957.35 Eagle Fuel & Oil, Ck #16619 \$2,061.24 PCM, Ck #16633 \$5,492.66 Eagle Fuel & Oil, Ck #16671 \$6,483.81 Eagle Fuel & Oil, and all disbursement checks over \$2,000 in this month's check register included in the financials; 2nd by Paul Perryman; motion carried 5-0. (b.) Contract payments made – no action necessary: Mobile Communications \$2,738.25 – District Paging Services; Nextiva \$2,266.06 – District Phones/Fax; QuickBooks \$3,215.03 – Renew Payroll Services; Reliant Energy \$4,749.50 – District Electric; Smith County Appraisal District \$19,806.50 – 2nd Qtr Appraisal Fees Payment; Suddenlink \$2,662.56 – District Internet Account; TML April 2018 \$7,153.82 – Employee Medical Insurance; Verizon \$2,113.66 – District Wireless Account; 3rd Quarter Fiscal Year Contract Payment \$3,750.00 – Mineola Fire Department, \$3,750.00 – Van Fire Department; SCESD2 Payroll \$65,177.78 – Date 03/02/2018, \$67,186.28 – Date 03/16/2018.

7. ETMC EMS RESTRUCTURE

CEO of EMS & Air 1, John Smith stated ETMC was purchased by UT Health and Ardent Health and is officially working under the name of UT Health as of March 1, 2018. He stated everything is the same; the name is the only difference. Mike Adams with Champion EMS stated in the future he would like to see the contract with ETMC EMS go away and go to RFP (Request For Proposal) so the people of Smith County can get the best EMS. President Melton wanted to state the contract with ETMC EMS Mr. Adams is referring to is not with SCESD2 it is with Smith County. No motion necessary.

8. PAYING THE \$5,000 DEDUCTIBLE FOR JACKSON HEIGHTS E-2

Chief Rozell stated a passenger car hit Jackson Heights E-2, the owner of the car had insurance but the person driving was not insured and the owner stated he was not authorized to drive the car. He stated \$18,443.55 is the cost of the repairs for the truck, the insurance check received was \$14,456.37. SCESD2 will need to pay the deductible of \$3,987.18 to repair the truck. Leroy Biggers made a motion to approve paying the \$3,987.18 to repair Jackson Heights E-2; 2nd by Charles Wilson; motion carried 5-0.

9. PURCHASING TESTING EQUIPMENT FOR HOLMATRO TOOLS

Chief Rozell stated the price to get the Holmatro Tools tested using an outside source is anywhere from \$1,500-\$2,000. He stated the SCESD2 Mechanic, Mike Crowley, is certified to test and service Holmatro Tools. If SCESD2 purchases the testing equipment; uses Mike to test and service the tools, the district will save more than enough to pay for the equipment. SCESD2 Captain Adam Melson stated the reason there is one quote from Metro Fire for \$4,028, is that Metro Fire is the dealer for Holmatro Tools. Charles Wilson made a motion to approve purchasing testing equipment for the Holmatro Tools from Metro Fire for \$4,028: from 60960 Testing & Inspections for Equipment; 2nd by Leroy Biggers; motion carried 5-0.

10. PURCHASING A HOSE TESTER

Chief Rozell stated that 10 years ago the Smith County Volunteer Firefighters Association purchased hose testers to have around the county. The testers are getting old and not working properly. Departments are testing the hoses on the trucks, which is putting wear on them and is not safe for the firefighters. Chief Rozell stated he would like to purchase one hose tester and have it at the Maintenance Shop. Two quotes were received: Metro Fire \$2,450 freight not included, and Lone Star \$2,466.50 freight included. Chief Rozell stated he recommends Lone Star with the price including freight. Charles Wilson made a motion to approve purchasing a hose tester from Lone Star for \$2,466.50: from 60960 Testing & Inspections for Equipment; 2nd by Earl Drott; motion carried 5-0.

11. PURCHASING 3 ENGINES

Chief Rozell stated that Arp VFD, Jackson Heights VFD, and Troup VFD need new engines. Jackson Heights received a \$218,000 grant from the Texas Forest Service to purchase a new engine. If SCESD2 purchases the 3 trucks at one time, we can save at least \$14,525. Government Capital will loan SCESD2 the funds to purchase the 3 trucks: the pre-payment discount would be \$47,662, less the loan interest for 1 year \$33,167, and total savings will be at least \$14,525. There is no pre-payment penalty on the loan, it can be paid off early and SCESD2 would save even more money. He stated the total amount SCESD2 will pay for the 3 trucks from Siddons Martin is \$1,103,174, less the \$218,000 grant for Jackson Heights for a final cost of \$889,702. Paul Perryman made a motion to approve purchasing 3 Pierce Fire Trucks from Siddons Martin for \$1,103,174, less \$218,000 grant for a final cost of \$889,702 and approves the resolution to use Government Capital for a loan to prepay for the 3 trucks; 2nd by Leroy Biggers; motion carried 5-0.

(Resolution 2018-001)

12. COST SHARE FOR SKID UNIT GRANT FOR NOONDAY VFD

Chief Rozell stated Noonday VFD received a Skid Unit Grant for \$20,000 from the Texas Forest Service. He stated they have a Skid Unit that no longer works but the truck is fine, the price of a new 300-Gallon Skid Unit from Wildfire Truck & Equipment is \$22,225. He stated with the grant being \$20,000 SCESD2 will only be paying \$2,225 for a new 300-Gallon Skid Unit. Charles Wilson made a motion to approve the cost share of \$2,225 for a 300-Gallon Skid Unit from Wildfire Truck & Equipment; 2nd by Earl Drott; motion carried 5-0.

13. PAY PER CALL AND CHIEF'S PAY

The board members and Chief Rozell discussed the Pay Per Call and Chief's Pay. This item will be discussed more in depth closer to 2018/2019 budget time. No motion necessary.

14. REWRITING VFD CONTRACTS

Chief Rozell stated it has been several years since the VFD Contracts have been updated. With how much SCESD2 has grown, the current contracts will not work as a template to make changes to them ourselves, they need to start over from scratch. He stated he recommends using Ken Campbell in Austin to rewrite the VFD contracts. He knows how an ESD works and will be able to give SCESD2 a better template to use. Charles Wilson made a motion to approve using Ken Campbell to rewrite the VFD Contracts; 2nd by Earl Drott; motion carried 5-0.

15. BUDGET AMENDMENT, TRANSFER MONEY BACK IN TO EMERGENCY RESERVES

Chief Rozell stated he originally thought it would be 2 years before SCESD2 could put the money from purchasing the Maintenance Facility back into Budget Reserve – Emergencies but SCESD2 has the money to do that now. He stated a budget amendment will need to be made to move \$452,565 from the checking account back into Budget Reserve – Emergencies. Charles Wilson made a motion to approve the budget amendment to move \$452,565 from the checking account into Budget Reserve – Emergencies; 2nd by Earl Drott; motion carried 5-0.

16. TOWING SERVICES

Chief Rozell stated 2 towing service quotes were received, Isaacs Wrecker Service and Crow Towing. SCESD2 Captain Adam Melson stated the difference between the 2, Isaacs would charge \$175/hour to tow an engine, Crow would charge \$450/hour to tow an engine. He would recommend staying with Isaacs Wrecker Service, SCESD2 has worked with them before and they do great work. Leroy Biggers made a motion to approve staying with Isaacs Wrecker Service for towing services; 2nd by Earl Drott; motion carried 5-0.

17. PURCHASING AN ICE MACHINE FOR DIXIE VFD STATION #1

Chief Rozell stated the current ice machine at Dixie VFD #1 is 10 years old, does not work and is no longer under warranty. He received a quote from D & F Service for \$3,248. Earl Drott made a motion to approve purchasing an ice machine for Dixie VFD #1 from D & F Service for \$3,248; 2nd by Leroy Biggers; motion carried 5-0.

18. PURCHASING A GENERATOR FOR MAINTENANCE FACILITY

Chief Rozell stated the Maintenance Facility/Red Springs #2 needs a generator, if the power goes out no one will be able to get in or out of the facility or open a bay door at Red Springs #2 to get a truck out to go on a call. He stated the generator will mainly be for Red Springs #2 but will power the gates to the whole facility. Two quotes from Lonestar Generator were received; option 1: \$9,683.80 with a 10-year warranty, option 2: \$9,326.80 with a 6-year warranty. He stated in the agenda the prices are different, tax was included so the actually prices are cheaper. Charles Wilson made a motion to approve purchasing option 1: \$9,683.80 with a 10-year warranty from Lonestar Generator; 2nd by Paul Perryman; motion carried 5-0.

19. SERVICE AGREEMENT WITH GOLLOB MORGAN PEDDY

President Melton stated this is a renewal service agreement from Gollob Morgan Peddy for accounting services for SCSED2. Earl Drott made a motion to approve the renewal of the SCSED2 service agreement with Gollob Morgan Peddy; 2nd by Leroy Biggers; motion carried 5-0.

20. SCESD2 BOARD MEMBER TO HOLD SAFE-D BOARD OF DIRECTORS POSITION

President Melton stated he would like to get support from the board to make an application to become a board member for SAFE-D. He stated there is no one on the SAFE-D board from this region of Texas and he would like to be the representative. Leroy Biggers made a motion to approve supporting President Randy Melton to become a SAFE-D board member; 2nd by Charles Wilson; motion carried 4-0 (President Melton abstained).

21. FULL TIME BATTALION CHIEF POSITION

The board returned from closed session, Leroy Biggers made a motion to change the Part Time Battalion Chief position to a Full Time Battalion Chief position; 2nd by Charles Wilson; motion carried 5-0. Leroy Biggers made a motion to promote Adam Melson to be the new Full Time Battalion Chief; 2nd by Charles Wilson; motion carried 5-0.

22. LONG RANGE PLANNING COMMITTEE AND SUB-COMMITTEES

Flint Gresham VFD Chief Tim Stone stated the Smith County Fire School was March 21-25 and 112 students from multiple counties attended.

23. DIRECTOR OF IT REPORT

Director of IT, Larry Locke, stated that 78 support tickets have been completed since the last meeting. He stated he participated in an EOC exercise, and is planning meetings to move forward with the EOC.

24. CHIEF OF OPERATIONS REPORT

Chief Rozell stated in early March SCESD2 participated in an EOC tornado exercise. April 2-4 SCESD2 will be involved during a TIFMAS drill northeast of Mineola; it will be a controlled burn of 674 acres. He stated they will be taking the command platform and the antenna trailer to be a part of this TIFMAS drill. On April 18 there will be a 1 day regional drill and he encouraged any volunteers available to be there.

25. PRESIDING OFFICER REMARKS

President Melton stated he did not have anything to report.

26. CLOSED SESSION

The board went into closed session at 8:15 p.m. to discuss Item #21.

27. RETURN TO OPEN SESSION

The board returned to open session at 8:25 p.m.

28. ADJOURNMENT OF MEETING

President Melton stated the next board meeting would be at Smith County ESD #2, 14128 SH 110 South, Whitehouse, Texas 75791; Monday, April 23, 2018 at 7:00 p.m.; he declared the meeting adjourned at 8:40 p.m.

Respectfully submitted by: _____
Paul Perryman, Secretary/Treasurer