

SMITH COUNTY EMERGENCY SERVICES DISTRICT TWO

7:00 P.M. * Monday * July 25, 2016

14128 SH 110 South * Whitehouse, Texas 75791

1. CALL TO ORDER

President Randy Melton called the Smith County ESD #2 board meeting to order at 7:00 p.m. Roll was called; four commissioners were present, Randy Melton, Charles Wilson, Leroy Biggers, and Paul Perryman; with Matt Thiessen absent. It was certified that a quorum was present.

2. PRAYER AND PLEDGE

Commissioner Leroy Biggers led the meeting in prayer and President Melton led the Pledge of Allegiance to the United States and Texas flags.

3. RECOGNITION OF GUESTS

President Melton welcomed all guests to the meeting.

4. PUBLIC COMMENTS

No one signed in for public comment.

5. CONSENT AGENDA

Charles Wilson made a motion to approve the (a.) minutes of the June 27, 2016 regular meeting and July 18, 2016 budget meeting as written; (b.) the June 2016 financial report; 2nd by Leroy Biggers; motion carried 4-0.

6. PAYMENTS AND REIMBURSEMENTS

Leroy Biggers made a motion to approve payment of bills: (a.) VFD Reimbursements – 11 June Packets for total of \$150,604.95; (b.) Current bills/quotes over \$2,000: D and F Service \$3,850 Ice Machine for Winona VFD #1; NAFECO Inc. \$7,260 – Purchase of Firecraft gloves & Elite hoods; Fire-Teck \$2,324.42 – Repair Jackson Heights Engine 2; 2nd by Charles Wilson; motion carried 4-0. (c.) Contract payments made - no action necessary: Gladewater Fire Department \$3,750, Mineola Fire Department \$3,750, Van Fire Department \$3,750 – Fiscal 4th Quarterly Contract Payment; TML MultiState \$9,841.24 – Employee Medical Insurance; Card Service Center \$2,394.02 – SCESD2 Credit Card Statement; Reliant Energy \$3,576.09 & \$4,030.20 June & July District Electric Bills; Mobile Communications \$2,738.25 District Paging Services; Smith County Sheriff's Office \$82,136.70 – Dispatch Services; Nextiva \$2,201.54 – District Phone & Fax Service.

7. TYLER ECONOMIC DEVELOPMENT NEW TAX ABATEMENT

President Melton introduced Tom Mullins, Felecia Herndon and Ronnie Testa. Tom Mullins stated that the Tyler Economic Development Council is asking for support from the Smith County ESD #2 for an incentive package regarding a company that they have been working with for 2 years that are looking at the North East Texas area to establish a distribution facility that will service the Western part of Louisiana and the metroplex area. The company is Boyd Metals Company, a full line steel service center; they plan to acquire a building on Sandflat Road that used to be Amega West. It is a 38,000 sq. ft. building sitting on a 26-acre site they are proposing to establish it as a reinvestment zone. It has been approved by Smith County for a 4 year 100% tax abatement; it is a 1.6-million-dollar project that will create 30 to 50 jobs. Paul Perryman made a motion to approve the 4 year 100% tax abatement; 2nd by Charles Wilson; motion carried 4-0.

8. DON WITCHER - ARMED FORCES BENEFIT ASSOCIATION

President Melton introduced Don Witcher with Armed Forces Benefit Association. AFBA is a Military Direct Non-Profit Association under the direction of General Eberhart who has extended all exclusive military benefits to first responders. Don mentioned that each eligible person is guaranteed an issued \$5,000 1-year Life Insurance Policy. Don stated he would be more than happy to set up a date and time to come talk to the firefighters at each Volunteer Fire Department in Smith County with the possibility of getting them set up with a policy. Motion not necessary. President Melton asked to move to item number 12.

9. REPORT ON THE GAWTP MEETING

President Melton stated that he wanted to note a few things from the meeting he, Chief Terry Rozell and Commissioner Paul Perryman had with the Grassroots America We The People group. The GAWTP talked about the Smith County ESD #2 making a Grievance policy, Chief Rozell stated he has made a template and it should be ready to go by the next meeting. In the meeting, GAWTP asked if the ESD has a back-up server; Chief Rozell mentioned that the Director of IT, Larry Locke, has a plan to present at the next meeting. The GAWTP also stated that whenever an employee is terminated there needs to be a check list of everything to be returned in place. President Melton stated no motion was necessary, this was for information only.

10. REPLACING WINONA VFD BRUSH 1

Chief Rozell stated that July 3, 2016 Winona VFD Brush 1 was damaged by fire while on scene of a brush fire. The fire started under the hood at the battery area. The insurance adjuster determined that the cost to repair the damage was more than the insured amount so the truck was totaled. They agreed to pay the amount of \$31,732 and allow us to retain the truck. The body and pump of the truck was not damaged; we need to purchase a new cab and chassis and put the existing fire body on the new chassis. The estimated cost for a 2017 F-450 4WD cab and chassis is \$33,985; with removing and remounting the bed it would be a total cost of \$37,985. With the insurance payment of \$31,732 the total cost for SCESD2 to replace this truck would be \$6,253. Leroy Biggers made a motion to approve the purchase of the 2017 Ford F-450; with the old bed to be installed on it for a final cost of \$6,253; 2nd by Charles Wilson; motion carried 4-0.

11. SMITH COUNTY DIVE TEAM REPORT

Information on this item was not ready; Paul Perryman made the motion to table until further notice; 2nd by Leroy Biggers: motion carried 4-0.

12. INTERLOCAL AGREEMENT BETWEEN 911 DISTRICT & SCESD2

Bill Morales, District Director of the 911 District, stated that the 911 District has a Piece App Participation Funding account that is geared towards the facilities that house dispatch; with some also set aside for other agencies such as TJC and SCESD2. In order to get funding for the Mobile Device Project from that account, 911 District set up an Interlocal Agreement. The agreement states that anything that is funded would not be 911 District property, they do not have any responsibility beyond the financial participation. Mr. Morales stated the 911 District will cover up to \$15,000 for the Mobile Device Project. Leroy Biggers made the motion to approve the Interlocal Agreement; 2nd by Paul Perryman; motion carried 4-0.

13. SCESD2 MOBILE DEVICE PROJECT

President Melton stated that he was very excited to read everything the tablets will be able to do such as sending emergency dispatch call locations, provide turn by turn directions, also provide hazmat info and more. Chief Rozell stated that the actual program, Response Master, the tablets will be using

was built by Director of IT, Larry Locke. Chief Rozell mentioned that Response Master uses Google Maps so the map is always up-to-date, the tablet sends a signal that shows up on the map in Response Master of where the device is and can be tracked 24/7. The program is already up and running and has been tested on the 2 Battalion Chiefs trucks and Flint Gresham VFD Command Truck. The purchasing of the 68 Samsung Galaxy Tab E 9.6" tablets from Verizon will be a total of \$12,239.32, RamMount GDS mounting hardware from PCM would be \$16,712.70, screen protectors from Wal-Mart would be a total of \$677.96 and the installation by Mobile Communications Services of East Texas would be \$7,650 bringing the grand total to \$37,279.98. The 911 District has agreed to cover up to \$15,000, so the ESD would be paying a total of \$22,279.98 coming out of VFD 60900 New Equipment in this fiscal year. Chief Rozell mentioned that there will be a monthly cost of \$1,400 for the tablets service by Verizon that is already built into the next budget. Charles Wilson made the motion to approve the Mobile Device Project; 2nd by Leroy Biggers; motion carried 4-0.

14. RESOLUTION HONORING OUR SMITH COUNTY LAW ENFORCEMENT AGENCIES

Chief Rozell wrote a Resolution honoring our Smith County Law Enforcement Agencies. President Melton stated that it has been tough for Law Enforcement in our community but at the same time they have been getting a lot of support by people wearing the bands with the blue line and going up to law enforcement and thanking them. A copy of the Resolution will be hand delivered to the Law Enforcement Agencies in Tyler/Smith County. Resolution 2016-001 was read at the meeting by Paul Perryman. Charles Wilson made the motion to approve the Resolution 2016-001; 2nd by Leroy Biggers; motion carried 4-0.

15. CITY OF BULLARD

President Melton stated that prior to the meeting he and Chief Rozell had a meeting with Bullard Fire Chief Justin Walker and City of Bullard Mayor Mrs. Fredrick about the problem with part of the houses in Bullard being in Smith County; paying SCESD2 taxes and the other houses in Bullard being located in Cherokee County; not paying SCESD2 taxes and all of them are getting the same emergency services from Smith County ESD #2; this is not fair to the Smith County people. Chief Rozell stated that they are hoping to get a meeting set up soon with Cherokee County to look for a solution for this problem. Motion not necessary.

16. BUDGET TRANSFER

Paul Perryman made a motion to make the budget transfers presented to the board: From VFD 61200 Personnel Expenses - Bullard \$54,774.15, Flint-Gresham \$391.16, Whitehouse \$16,148.87 for a total of \$71,314.18 to SCESD#2 50051 Salary & Wages - \$65,000.00, SCESD#2 50052 Payroll Taxes - \$6,314.18 for a total of \$71,314.18 and from VFD 60910 Uniforms \$5,500 (\$500.00 from each department) to SCESD#2 51875 Uniforms \$5,500.00; 2nd by Charles Wilson; motion carried 4-0.

17. LONG RANGE PLANNING COMMITTEE AND SUB-COMMITTEES

No report.

18. DIRECTOR OF IT REPORT

Director of IT, Larry Locke, stated that Jackson Heights VFD is up and running in Firehouse on the server and he has discussed with the IT Committee a migration schedule for the remainder of the departments to be done by August 1st. He stated that as far as billing goes, he is just waiting for the 3rd party billing company to build a component for the ESD. He mentioned that 30 Support Tickets have been resolved since the last meeting, the posting of the check register is now automated and the Live Call Statistics are on the website as well.

19. CHIEF OF OPERATIONS REPORT

Chief Rozell stated that the deed transfer is in progress for the land that Winona VFD owns. The SCESD2 Attorney is drawing up the paperwork for it to be done in August, once complete we will be able to go forward with plans for the new Winona station. He also mentioned that the Battalion Chiefs will be looking at truck equipment at all of the departments; such as chainsaws to make sure it is up to par. If something is not up to par SCESD2 has some money held back to purchase that type of equipment.

20. PRESIDING OFFICER REMARKS

President Melton stated that he did not have anything else to address in the meeting.

21. CLOSED SESSION

Not necessary.

22. RETURN TO OPEN SESSION

Not necessary.

23. ADJOURNMENT OF MEETING

President Melton stated the next board meeting would be at Smith County ESD #2, 14128 SH 110 South, Whitehouse, Texas 75791; Monday August 22, 2016 at 7:00 p.m.; he declared the meeting adjourned at 8:24 p.m.

Respectfully submitted by: _____
Paul Perryman, Secretary/Treasurer