

SMITH COUNTY EMERGENCY SERVICES DISTRICT TWO

6:30 P.M. * Thursday * June 29, 2017

14128 SH 110 South * Whitehouse, Texas 75791

1. CALL TO ORDER

President Randy Melton called the Smith County ESD #2 board meeting to order at 6:30 p.m. Roll was called; four commissioners were present, Randy Melton, Charles Wilson, Leroy Biggers and Paul Perryman; with Matt Thiessen absent. He certified that a quorum was present.

2. PRAYER AND PLEDGE

Commissioner Paul Perryman led the meeting in prayer and President Melton led the Pledge of Allegiance to the United States and Texas flags.

3. RECOGNITION OF GUESTS

President Melton welcomed all guests to the meeting.

4. PUBLIC COMMENTS

No one signed in for public comments.

5. CONSENT AGENDA

Leroy Biggers made a motion to approve the (a.) minutes of the May 22, 2017 regular meeting as written; (b.) the May 2017 financial report; 2nd by Charles Wilson; motion carried 4-0.

6. PAYMENTS AND REIMBURSEMENTS

Charles Wilson made a motion to approve payment of bills: (a.) Current bills/quotes/checks over \$2,000: Card Service Center \$9,130.50 – District Credit Card; Fire-Teck \$4,188.61 – Bullard T-1 Repairs, \$3,711.53 – Whitehouse E-1 Preventative Maintenance, Repairs, & Pump Test, \$2,379.95 – Whitehouse E-2 Preventative Maintenance, Repairs & Pump Test; PCM/TigerDirect \$2,178.11 – District Bulk Printers; Siddons-Martin \$2,360.06 – Noonday E-1 Repairs; Ck #15519 \$8,413.81 – Fire-Teck, Ck #15525 \$7135.81 – Mobile Communications, Ck #15552 \$4,932.70 – Eagle Fuel & Oil, Ck #15559 \$4,126.11 – Wildfire Truck & Equipment, Ck #15614 \$2,898.94 – Eagle Fuel & Oil; 2nd by Paul Perryman; motion carried 4-0. (b.) Contract payments made – no action necessary: Emergency Services Consulting International \$5,160.00 – Draft Report Payment; Mobile Communications \$2,738.25 – District Paging Services; Nextiva \$2,212.93 – District Phones/Fax; Reliant Energy \$3,600.94 – District Electric; Smith County Appraisal District \$18,882.75 – 3rd Qtr Yearly Appraisal District Fees; Suddenlink \$2,320.56 – District Internet Account; TCMC Commercial, LP \$124,528.57 – Payment #1 on Winona #3; TML June 2017 \$5,335.56, July 2017 \$5,525.38 – Employee Medical Insurance; Verizon \$2,230.63 – District Wireless Account; 4th Fiscal Qtr – Gladewater Fire Department \$3,750.00, Mineola Fire Department \$3,750.00, Van Fire Department \$3,750.00; SCESD2 Payroll \$53,838.38 – Date 05/26/2017, Payroll \$57,605.58 – Date 06/09/2017, Payroll \$54,493.76 – Date 06/23/2017.

7. PURCHASE GENERATOR FOR WINONA #3

Chief Rozell stated that if the board approves to buy a generator from Lonestar Generator tonight for Winona #3 at a cost of \$6,721.25, SCESD2 would receive a 10 year warranty on the generator instead of 5. He stated it would be a good idea to go ahead and purchase the generator now since it is already in the budget. Leroy Biggers made a motion to approve purchasing a generator for Winona #3 from Lonestar Generator for \$6,721.25; 2nd by Charles Wilson; motion carried 4-0.

8. REPORT FROM EMERGENCY SERVICES CONSULTING INTERNATIONAL

Sheldon Gilbert, and Eric Metzger from ESCI and Mike Montgomery, Harris County Fire Marshal, gave a full agency analysis and equity analysis on Smith County ESD #2. The report is available for review at the Smith County ESD #2 office. No motion necessary.

9. RELIANT ENERGY 60 MONTH CONTRACT

Director of Finance, Denna Mangold stated that by signing a 60 month contract with Reliant Energy the rate per kwh would go from \$0.06081 down to \$0.04731. Paul Perryman made a motion to approve the contract with Reliant Energy for 60 months at the rate of \$0.04731 per kwh; 2nd by Leroy Biggers; motion carried 4-0.

10. AEROBIC SYSTEM FOR NOONDAY VFD

Noonday did not have any representation at the meeting and the VFD has not experienced any septic problems. Charles Wilson made a motion to table this item; 2nd by Paul Perryman; motion carried 4-0.

11. PURCHASING IT EQUIPMENT FOR MAINTENANCE SHOP AND RED SPRINGS #2

Chief Rozell stated that to get all the needed IT equipment; access control for the buildings and gates and a complete camera system for surveillance of the entire premises will cost \$21,799.00. Charles Wilson made a motion to approve purchasing IT equipment and the installation for the Maintenance Shop and Red Springs Station #2 for \$21,799.00; 2nd by Paul Perryman; motion carried 4-0.

12. INSTALLING OVERHEAD DOOR FOR RED SPRINGS #2

Chief Rozell stated that there are 2 bays at Red Springs #2 but only one has an overhead door, he would like to have another overhead door installed on the other bay so there can be more than one apparatus housed at the station. Leroy Biggers made a motion to approve installing an additional overhead door for Red Springs Station #2 from Britton Construction for \$2,800.00; 2nd by Charles Wilson; motion carried 4-0.

13. SEALING PARKING LOT AT THE MAINTENANCE SHOP

Chief Rozell stated that there are multiple cracks in the parking lot at the Maintenance Shop and they need to be filled and sealed before further damage is done. The asphalt company would repair every crack and then seal the entire parking lot. Charles Wilson made a motion to approve sealing the parking lot at the Maintenance Shop from L&L Asphalt Co. for \$20,850.00; 2nd by Leroy Biggers; motion carried 4-0.

14. SELLING SURPLUS EQUIPMENT AT MAINTENANCE SHOP

Chief Rozell stated that there are multiple pieces of equipment and miscellaneous items that are not needed by SCESD2 and need to be sold. He stated Commissioner Charles Wilson can use his consignment company to auction off the items. Charles Wilson stated that he will not be making a profit off of anything sold and everything will be going to SCESD2. Paul Perryman made a motion to approve putting surplus equipment at the Maintenance Shop up for sale using Commissioner Charles Wilson's consignment company; 2nd by Leroy Biggers; motion carried 3-0 (*Commissioner Charles Wilson signed an affidavit due to the company being his, that will be auctioning off the items.*)

15. REPLACING BUNKER GEAR

Chief Rozell stated that 25 helmets, 16 pairs of boots and 7 bunker gear sets will be going out of date, and need to be replaced. He stated that SCESD2 does not have the right sizes in inventory to replace them. Paul Perryman made a motion to approve replacing bunker gear for \$22,374.00; 2nd by Leroy Biggers; motion carried 4-0.

16. CONTINUING PAGING CONTRACT

Chief Rozell stated that it has been 4 years since the last contract renewal with Mobile Communications. He stated if SCESD2 renews the contract with Mobile Communications the rates for the paging services will stay the same at a fixed rate of \$8.25 per pager per month. Leroy Biggers made a motion to approve continuing the paging contract with Mobile Communications; 2nd by Charles Wilson; motion carried 4-0.

17. PURCHASING IT EQUIPMENT FOR WINONA #3

Director of IT, Larry Locke stated that Winona station #3 will need a computer, printer, access control, internet, and firewall; everything to make it a functioning station will be \$6,318.11. Paul Perryman made a motion to approve purchasing IT equipment and installation for Winona Station #3 for \$6,318.11; 2nd by Charles Wilson; motion carried 4-0.

18. RECEIVING DONATED LAND AT GARDEN VALLEY

Commissioner Charles Wilson stated a couple that live in the Garden Valley area want to donate 2 acres to SCESD2 for a future fire station location. Garden Valley is the area on the other side of Lindale that is in SCESD2 district that is currently being covered by Van Fire Department. Paul Perryman made a motion to authorize Commissioner Charles Wilson to make contact with the couple and see the land they are offering; 2nd by Leroy Biggers; motion carried 4-0.

19. LONG RANGE PLANNING COMMITTEE AND SUB-COMMITTEES

No report.

20. DIRECTOR OF IT REPORT

Director of IT, Larry Locke, stated that 23 support tickets have been completed since the last meeting, he has made improvements to the station dashboards. The firehouse reporting system replacement project testing is complete, and 95% of the prep work at the maintenance facility has been finished.

21. CHIEF OF OPERATIONS REPORT

Chief Rozell stated that the 911 district gave SCESD2 a \$15,000 check for the antenna project, there is a Chiefs meeting coming up to discuss the balance on the antenna project. He stated that from Fire Recovery billing in April SCESD2 received \$4,084 and in May received \$3,124 with a total for the budget year at \$30,863.

22. PRESIDING OFFICER REMARKS

President Melton stated that the Smith County Fire Marshal's office are starting to renew their 5 year Hazard plan and SCESD2 will be involved in the planning.

23. CLOSED SESSION

Not necessary.

24. RETURN TO OPEN SESSION

Not necessary.

25. ADJOURNMENT OF MEETING

President Melton stated the next board meeting would be at Smith County ESD #2, 14128 SH 110 South, Whitehouse, Texas 75791; Monday, July 24, 2017 at 7:00 p.m.; he declared the meeting adjourned at 8:55 p.m.

Respectfully submitted by: _____
Paul Perryman, Secretary/Treasurer