

SMITH COUNTY EMERGENCY SERVICES DISTRICT TWO

7:00 P.M. * Monday * May 22, 2017

14128 SH 110 South * Whitehouse, Texas 75791

1. CALL TO ORDER

President Randy Melton called the Smith County ESD #2 board meeting to order at 7:00 p.m. Roll was called; four commissioners were present, Randy Melton, Charles Wilson, Leroy Biggers and Paul Perryman: with Matt Thiessen absent. He certified that a quorum was present.

2. PRAYER AND PLEDGE

President Melton led the meeting in prayer and the Pledge of Allegiance to the United States and Texas flags.

3. RECOGNITION OF GUESTS

President Melton welcomed all guests to the meeting.

4. PUBLIC COMMENTS

No one signed in for public comments.

5. CONSENT AGENDA

Mr. Biggers made a motion to approve the (a.) minutes of the April 25, 2017 regular meeting as written; (b.) the April 2017 financial report; 2nd by Mr. Wilson; motion carried 4-0.

6. PAYMENTS AND REIMBURSEMENTS

Mr. Wilson made a motion to approve payment of bills: (a.) Current bills/quotes/checks over \$2,000: Fire-Teck \$2,577.27 – Red Springs B-2 Preventative Maintenance, Rear Brakes, & Repairs, \$2,962.28 – Chapel Hill T-1 Repairs; Pro One Automotive \$2,788.62 – Jackson Heights B-2 Repairs, \$2,572.31 – Red Springs B-7 Repairs, \$4,531.16 – Noonday/Red Springs B-2 Repairs; Rush Truck Center \$6,376.67 – Troup E-3 Turbo Repairs; Perkins Enterprises \$3,426.23 - Air Analysis & Repairs; Southern Tire Mart \$2,667.42 – Flint-Gresham E-1 Tires; Reliant Energy \$3,837.63 – District Electric Utility Bills; MES \$2,203.63 – Bulk Purchase of Uniforms; Ck #15424 Eagle Fuel \$3,274.62, Ck #15425 Fire-Teck \$17,507.83, Ck #15426 George P. Bane, Inc. \$4,525.53, Ck #15430 Mobile Communications \$29,463.03, Ck #15499 Card Service Center \$8,230.03 – District Credit Card; 2nd by Mr. Biggers; motion carried 4-0. (b.) Contract payments made – no action necessary: Mobile Communications \$2,738.25-District Paging Services; Nextiva \$2,022.68-District Phones/Fax; Suddenlink \$2,426.27 – District Internet Account; Verizon \$4,250.65-District Wireless Account; Smith County Sheriff’s Office \$82,136.70 – Dispatching Services; TML \$5,964.96 – Employee Medical Insurance; SCESD2 Payroll \$57,859.93 – Date 04/28/2017, Payroll \$53,351.47 – Date 05/12/2017;

7. PURCHASE PROPERTY & BUILDINGS: 11047 FM 14, TYLER, TX 75706 - \$450,000

President Melton stated that Baker Hughes agreed to the \$450,000 offer that Chief of Operations, Terry Rozell was authorized to make on behalf of Smith County ESD #2 for their property located at 11047 FM 14, Tyler, Texas 75706. This was not a budgeted expenditure: a.) Mr. Perryman made a motion to approve using the District’s Budget Reserve – Emergency Account to pay cash for the stated property; 2nd by Mr. Biggers; motion carried 4-0. b.) Mr. Wilson then made a motion to move \$452,550 (450,000 for the property & \$2,550 for the title company processing fees and the survey) from the Budget Reserve-Emergency Account to increase the 2016/2017 53000 Capital Expenditure Budget by the \$452,550 to purchase the property located at 11047 FM 14, Tyler, Texas 75706; 2nd by Mr. Biggers; motion carried 4-0.

8. TRAILER MOUNTED ANTENNA PROJECT

Chief Rozell explained the problems that we faced after the Canton tornado; it covered a large geographical area, there were 30 different departments and the units working could not have radio contact with each other. The solution to this problem is to build a repeater on a portable trailer with an antenna mast of a 100 feet or more; this trailer could be paired with the Smith County communication platform to provide an interlop repeater during a large incident. Currently all entities in Smith County utilize the 800 trunking radio system and all of the surrounding counties use the VHF radio system which is not compatible with the 800 system. The communication platform is a joint ownership of Smith County Volunteer Fireman’s Association, ETMC EMS, Smith County 911 Communications and Smith County ESD #2; the total cost of the trailer mounted antenna project would be \$40,400 and Chief Rozell will work with all of the entities involved for complete funding. This will take some time to get it all completed, but right now we have the chance to buy a 2015 Alltech 106 foot self-supporting tower and trailer with a six month warranty for \$25,000(new ones are 43,000). This is a good deal and will not be around later; he is asking the board to approve purchasing this tower trailer while we have the chance. Mr. Biggers made a motion to approve purchasing the used 2015 Alltech Model #ATC-106 self-supporting tower, mounted on a trailer for \$25,000; 2nd by Mr. Wilson; motion carried 4-0.

9. EMPLOYEE ASSISTANCE PROGRAM PROPOSAL

After a short discussion on the EAP proposal and statements that the Smith County Volunteer Firefighters’ Association will be willing to reimburse the District for the first years cost of this program, President Melton stated that he would like to have a presentation on this program and have more information about it; Mr. Biggers made a motion to table the EAP proposal until a later date; 2nd by Mr. Wilson; motion to table carried 4-0.

10. SALE OF OLD WHITEHOUSE COMMAND-1, 2005 FORD

President Melton turned the floor over to Chief of Operations, Terry Rozell. Chief Rozell stated that SCESD2 bought a new command vehicle for Whitehouse VFD and the VFD has signed over the title to their old command vehicle, a 2005 Ford to sell the truck and use to proceeds to go into 60430 In-house repairs to pay for the lights, lettering and accessories purchased for the new truck. Chief Rozell stated that he wants to send the truck through a local auction. Mr. Perryman made a motion to sell the 2005 Ford at the auction; 2nd by Mr. Wilson; motion carried 4-0.

11. LONG RANGE PLANNING COMMITTEE AND SUB-COMMITTEES

No report.

12. DIRECTOR OF IT REPORT

Director of IT, Larry Locke, stated that he has closed sixteen support tickets since the last meeting; plans are in the works to have a tablet training class; some improvements have been made to the station dashboard, three new reports that were requested have been added to the portal, SCESD2 policies are posted to the web site and he is moving forward with the Firehouse replacement program. It is now in advanced testing with Flint-Gresham putting reports through this new system and it should be in full force within a month.

13. CHIEF OF OPERATIONS REPORT

Chief Rozell stated that in a month to a month and a half there will be three nights set up for the tablet training. It will be required for all SCESD2 employees to be present and the volunteers can attend. Each night will be the same and it should allow everyone to be able to attend. Plans are in the making for training on the Firehouse replacement program and radio usage. He praised each of the district’s fire departments; their chiefs and the volunteers for the work they did in Canton. This disaster

happened on a weekend and the volunteers were the ones that handled the work done. Work is in progress on a protocol for this type of incident command. The chiefs will be an integral part of this system; each department will be a division with each chief or their designee to be a division supervisor. They will be in charge of telling us what they need. We will have practice and training on this protocol when it is up and going. He will be working on the first steps of what needs to be done with the new property to get the Maintenance Facility working.

14. PRESIDING OFFICER REMARKS

President Melton stated that he did not have anything to add to this meeting.

15. CLOSED SESSION

Not necessary.

16. RETURN TO OPEN SESSION

Not necessary.

17. ADJOURNMENT OF MEETING

President Melton stated the next board meeting would be at Smith County ESD #2, 14128 SH 110 South, Whitehouse, Texas 75791; Monday, June 26, 2017 at 7:00 p.m.; he declared the meeting adjourned at 7:50 p.m.

Respectfully submitted by: _____
Paul Perryman, Secretary/Treasurer