

## SMITH COUNTY EMERGENCY SERVICES DISTRICT TWO

7:00 P.M. \* Monday \* March 27, 2017

14128 SH 110 South \* Whitehouse, Texas 75791

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### 1. CALL TO ORDER

Vice President Charles Wilson called the Smith County ESD #2 board meeting to order at 7:00 p.m. Roll was called; four commissioners were present, Charles Wilson, Leroy Biggers and Paul Perryman and Matt Thiessen; with Randy Melton absent. He certified that a quorum was present.

### 2. PRAYER AND PLEDGE

Troup VFD Board Member Johnny Brown led the meeting in prayer and Vice President Wilson led the Pledge of Allegiance to the United States and Texas flags.

### 3. RECOGNITION OF GUESTS

Vice President Wilson welcomed all guests to the meeting.

### 4. PUBLIC COMMENTS

No one signed in for public comments.

### 5. CONSENT AGENDA

Leroy Biggers made a motion to approve the (a.) minutes of the February 27, 2017 regular meeting as written; (b.) the February 2017 financial report; 2<sup>nd</sup> by Paul Perryman; motion carried 4-0.

### 6. PAYMENTS AND REIMBURSEMENTS

Matt Thiessen made a motion to approve payment of bills: (a.) Current bills/quotes/checks over \$2,000: Card Service Center \$8,876.12 – District Credit Card; Pro One Automotive \$2,720.60 – Bullard B-2 Repairs, \$2,253.47 – Red Springs B-7 Repairs; Reliant Energy \$3,554.86 – District Electric Utility Bills; Southern Tire Mart \$3509.00 – Whitehouse T-2 Tires; Structural Technology \$3,075.45 – District Ladder Testing; Check #15264 Danwal, Inc. \$6,022.29, Check #15306 Deaton Communications LLC \$2,000.00, Check #15279 Eagle Fuel & Oil LP \$2,092.08, Check #15280 Fire-Teck \$4,248.58, Check #15284 PCM/TigerDirect \$2,463.95; 2<sup>nd</sup> by Leroy Biggers; motion carried 4-0. (b.) Contract payments made – no action necessary: Emergency Services Consulting International \$12,360.00 – Near Completion Contract Payment; Harris Craig Architects \$6,052.20 – Winona #3 Contract Payment; Gladewater Fire Department \$3,750, Mineola Fire Department \$3,750, & Van Fire Department \$3,750 – 3<sup>rd</sup> Quarter Fiscal Year Contract Payment; Mobile Communications \$2,738.25 – District Paging Services; Smith County Appraisal District \$18,882.75 – 2<sup>nd</sup> Quarter Appraisal District Fees; Suddenlink \$2,108.96 – District Internet Account; TML: April 2017 \$5,964.96 – Employee Medical Insurance.

### 7. PURCHASE LIGHTBAR AND EMERGENCY LIGHTING FOR NOONDAY C-1

Chief Rozell stated Noonday is needing a lightbar and emergency lighting to turn the recently purchased Tahoe by Noonday VFD into a command vehicle for a total of \$2,439.24. Matt Thiessen made a motion to approve purchasing a lightbar and emergency lighting for Noonday C-1 for \$2,439.24; 2<sup>nd</sup> by Paul Perryman; motion carried 4-0.

### 8. PURCHASE CAMPER COVER FOR WHITEHOUSE C-1

Chief Rozell stated that this camper cover will go on the new command truck for Whitehouse VFD. He stated selling the old command truck will put money back into the budget that has been spent on the new command truck. Leroy Biggers made a motion to approve purchasing a camper cover for Whitehouse C-1 for \$2,345.00; 2<sup>nd</sup> by Paul Perryman; motion carried 4-0.

### 9. BULK PURCHASE OF PHOS CHEK FOAM

Vice President Wilson stated 3 bids were received for 6 barrels of Phos Chek foam; Rowe CAFS \$5,567.60, MES \$5,941.66, and Metro Fire \$5,728.00. Chief Rozell stated that SCESD2 is down to 1 barrel of Phos Chek foam and it is time to order more. He stated the money will come from 51998

Bulk Purchases. Leroy Biggers made a motion to approve the bulk purchase of Phos Chek foam from Rowe CAFS for \$5,567.60 from 51998 Bulk Purchases; 2<sup>nd</sup> by Matt Thiessen; motion carried 4-0.

**10. REPLACE LOADING RAMP ON BULLARD TRANSPORT-1**

Chief Rozell stated that Bullard's Transport-1 has a safety issue, you have to fold down the loading ramp manually and it is not very wide. He stated he had J&D Enterprises come do a quote to replace Bullard VFD Transport-1 loading ramp by mirroring the new SCESD2 Transport truck's hydraulic system. Matt Thiessen made a motion to approve replacing the loading ramp on Bullard VFD Transport-1 for \$4,965.75; 2<sup>nd</sup> by Leroy Biggers; motion carried 4-0.

**11. LONG RANGE PLANNING COMMITTEE AND SUB-COMMITTEES**

There was no report from the committees.

**12. DIRECTOR OF IT REPORT**

Director of IT, Larry Locke, stated that 49 support tickets have been completed since the last meeting.

**13. CHIEF OF OPERATIONS REPORT**

Chief Rozell stated that as of January 1, 2017; 46431 Fire Recovery Billing Funds balance is \$20,438.00. He stated that the Regional Communications Exercise is in Mt. Pleasant, TX on April 18-21, 2017.

**14. PRESIDING OFFICER REMARKS**

Vice President Wilson stated he did not have anything to report.

**15. CLOSED SESSION**

Not necessary.

**16. RETURN TO OPEN SESSION**

Not necessary.

**17. ADJOURNMENT OF MEETING**

Vice President Wilson stated the next board meeting would be at Smith County ESD #2, 14128 SH 110 South, Whitehouse, Texas 75791; Monday, April 24, 2017 at 7:00 p.m.; he declared the meeting adjourned at 7:12 p.m.

Respectfully submitted by: \_\_\_\_\_  
Paul Perryman, Secretary/Treasurer