

## SMITH COUNTY EMERGENCY SERVICES DISTRICT TWO

7:00 P.M. \* Monday \* July 27, 2015

14128 SH 110 South \* Whitehouse, Texas 75791

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### 1. CALL TO ORDER

The Smith County ESD #2 board meeting was called to order at 7:00 p.m. by President Randy Melton. Roll was called; four commissioners were present: Randy Melton, Charles Wilson, Paul Perryman, and Leroy Biggers; with Matt Thiessen absent. It was certified that a quorum was present.

### 2. PRAYER AND PLEDGE

President Melton led the meeting in prayer and the Pledge of Allegiance to the United States and Texas flags.

### 3. RECOGNITION OF GUESTS

President Melton welcomed all guests to the meeting.

### 4. PUBLIC COMMENTS

No one signed up for public comments

### 5. CONSENT AGENDA

Mr. Perryman made a motion to accept the: a. June 22, 2015 regular meeting minutes; b. June 2015 financial reports as written; 2<sup>nd</sup> by Mr. Biggers; motion carried 4-0.

### 6. PAYMENTS AND REIMBURSEMENTS

Mr. Wilson made a motion to approve payment of bills: a. VFD Reimbursements – 11 June Packets for total of \$90,614.48; b. Current bills/quotes over \$2,000: Fire-Teck: \$5,209.03 Bullard E-2 repairs, \$5,829.65 Bullard E-1 repairs, \$6,423.68 Red Springs B-7; 2<sup>nd</sup> by Mr. Biggers; motion carried 4-0.

c. Contract payments made: Smith County Sherriff's Office \$82,136.70 October 2014 – September 2015 Dispatching Services; Mobile Communications \$2,920 – District Pagers; Gladewater Fire Dept. \$3,750, Mineola Fire Dept. \$3,750, Van Fire Dept. \$3,750 4<sup>th</sup> Quarter Fiscal Year Contract Payments; Linebarger Goggan Blair & Simpson \$2,539.54 05/31/2015 Delinquent Tax Collection; no action necessary.

### 7. TROUP VFD PROCUREMENT POLICY

Troup VFD is receiving a federal grant and they must have a procurement policy. This policy was written using the guidelines from one Arp VFD has and Troup's grant consultant has reviewed and approved it. Mr. Wilson made a motion to approve the Troup VFD Procurement Policy; 2<sup>nd</sup> by Mr. Perryman; motion carried 4-0.

### 8. ARP VFD 5 SETS OF BUNKER GEAR

Arp VFD is asking to buy 5 sets of Lion-Janesville/V-Force Bunker gear from NAFECO; the same brand that they are currently using; for a total of \$13,372; they have the money in their budget for this purchase; Mr. Biggers made a motion to purchase the 5 sets of bunker gear; 2<sup>nd</sup> by Mr. Wilson; motion carried 4-0.

### 9. WHITEHOUSE VFD 5 SETS OF BUNKER GEAR

Whitehouse VFD is asking to buy 5 sets of Veridian bunker gear from MES for a total of \$7,785; they have 4 sets that are be expiring; 1 set that is damaged and not worth

repairing; they have this money in their budget. Mr. Wilson made a motion to purchase the 5 sets of bunker gear; 2<sup>nd</sup> by Mr. Perryman; motion carried 4-0.

#### **10. BULLARD VFD 3 SETS OF BUNKER GEAR**

Bullard VFD is asking to purchase 3 sets of Veridian bunker gear for a total cost of \$6,688.20; they have this in their budget; they are also applying for a grant for 3 other sets. Most of their bunker gear is old and going out of date; they are trying to gradually replace all of the old gear. Mr. Wilson made a motion to purchase the 3 sets of bunker gear; 2<sup>nd</sup> by Mr. Biggers; motion carried 4-0.

#### **11. BULLARD VFD A 42" HUSQVARNA MOWER**

Bullard VFD is requesting to purchase a 42" Husqvarna riding lawn mower for \$2,499; their 2007 48" Cub Cadet is out of service and not worth any more repairs; they mow approximately 1 acre every week and are currently borrowing a mower. Mr. Perryman made a motion to purchase the mower; 2<sup>nd</sup> by Mr. Biggers; motion carried 4-0.

#### **12. WINONA VFD 6 SETS OF BUNKER GEAR**

Winona VFD is requesting to purchase 6 sets of Veridian bunker gear for a total cost of \$9,342; they have the money in the budget; this is to replace 3 sets that will be outdated and to provide gear for 3 new members. Mr. Biggers made a motion to purchase the 6 sets of bunker gear; 2<sup>nd</sup> by Mr. Wilson; motion carried 4-0.

#### **13. BULK PURCHASE OF NOZZLES**

Chief Rozell presented a plan for buying bulk nozzles where the stations could get them as they need them; we do save some money by buying them in bulk. Mr. Wilson made a motion to make the bulk purchase of 10 nozzles for a total of \$3,840 from MES-Texas; 2<sup>nd</sup> by Mr. Biggers; motion carried 4-0.

#### **14. PURCHASE OF VFD GENERATORS**

Chief Rozell presented a plan to have generators at all of the stations; stated that we have \$200,000 in capital building that can be used for this; needs the board to give him direction on what way to go with this; Mr. Perryman is against this; believes that the money should be used for something else; new trucks or equipment; Mr. Wilson believes that this is a need and should have one large enough to power the station; Mr. Biggers agrees; Mr. Wilson made a motion for Chief Rozell to go forward with getting load test and quotes on how much it will cost for the generators; 2<sup>nd</sup> by Mr. Biggers; motion carried 3-1 with Mr. Perryman against.

#### **15. SCESD2 MISSION STATEMENT**

This was tabled last month to give the board more time to study the statement for any changes that need to be done; President Melton stated that on the line in the statement that reads "Exceed Local, State, and Federal emergency service agency standards" needs to be changed to Meet and/or exceed; Mr. Wilson made a motion to approve the Mission Statement with the changes noted; 2<sup>nd</sup> by Mr. Perryman; motion carried 4-0.

#### **16. SCESD2/SCVFFA MOU**

Mr. Wilson made a motion to authorize Chief Rozell to negotiate and develop an MOU with SCVFFA for the usage of the trailers that belong to the association; Peter Kerr, SCESD2 legal counsel wrote this MOU to present to them; 2<sup>nd</sup> by Mr. Biggers; motion carried 4-0.

#### **17. LONG RANGE PLANNING COMMITTEE**

Chief Stone stated that they did not have a report; will have one at the next meeting.

**18. DIRECTOR OF IT REPORT**

Larry Locke stated that the financial reports and the check register are now up and running on the web site; he has had 65 support tickets in the last 30 days; four site installs; and has worked on the support trailer.

**19. CHIEF OF OPERATIONS REPORT**

We received dividend checks from Texas Mutual for a total of \$2,283; this is from the departments practicing safety on the job; we are happy that our people aren't being hurt and it is nice to receive money back for this. We have received our first check from Fire Recovery USA on the billing for Cherokee County runs; it is for \$1,044. It is slow getting Started; Bullard needs to be better on filling out the paper work for these calls. You need to get all of the information to me so that I can get these in.

Larry is getting started on having a page on the web site for each department. He will be putting pictures and information in for each one; please get the information that he has requested to him ASAP.

**20. PRESIDING OFFICER REMARKS**

President Melton stated that he didn't have anything more to add right now.

**21. CLOSED SESSION**

Not necessary.

**22. RETURN TO OPEN SESSION**

Not necessary.

**23. ADJOURNMENT OF MEETING**

President Melton stated the next regular board meeting will be at Smith County ESD #2, 14128 SH 110 South, Whitehouse, Texas 75791; Monday, August 24, 2015; 7:00 p.m.; he declared the meeting adjourned at 8:24 p.m.

Respectfully submitted by: \_\_\_\_\_  
Paul Perryman, Secretary/Treasurer