

SMITH COUNTY EMERGENCY SERVICES DISTRICT TWO

7:00 P.M. * Monday * August 24, 2015

14128 SH 110 South * Whitehouse, Texas 75791

1. CALL TO ORDER

The Smith County ESD #2 board meeting was called to order at 7:00 p.m. by President Randy Melton. Roll was called; all five commissioners were present: Randy Melton, Charles Wilson, Paul Perryman, Leroy Biggers, and Matt Thiessen. It was certified that a quorum was present.

2. PRAYER AND PLEDGE

This was done at the previous 6:30 Public Hearing.

3. RECOGNITION OF GUESTS

President Melton welcomed all guests to the meeting.

4. PUBLIC COMMENTS

Sharon Guthrie: The ESD was formed to support the fire departments; it has done that; please consider raising the firemen's hourly rate before giving raises to the administrative people.

Bob Brewer: He feels like the raises need to go the firemen; average wage in Texas for an administrative assistant is around \$14 to \$15 an hour.

5. CONSENT AGENDA

Mr. Thiessen made a motion to accept the (a.) minutes of the July 27, 2015 Regular Meeting; August 3, 2015 Budget Meeting; August 17, 2015 Public Hearing as written; 2nd by Mr. Perryman; motion carried 5-0. President Melton stated that there were some discrepancies on the financial reports that we need to ask GMP about; Mr. Biggers made a motion to table the financial report; 2nd by Mr. Thiessen; motion carried 5-0.

6. PAYMENTS AND REIMBURSEMENTS

Mr. Wilson made a motion to approve payment of bills: a. VFD Reimbursements – 11 July Packets for total of \$116,019.57; b. Current bills/quotes over \$2,000: Price International \$3,008.79 Chapel Hill VFD Tanker-2 Repairs; Fire-Teck \$3,974.82 Noonday VFD Engine – 1 Repairs, \$7,977.22 Winona B-6 Repairs, \$3,107.31 Troup Engine-3 Repairs; Perkins Enterprises \$4,158.39 District Air Analysis & Maintenance; Metro Fire \$2,054 – Dixie VFD (2) Holmatro Cutter – Preventative Maintenance; 2nd by Mr. Perryman; motion carried 5-0.

c. Contract payments made: Mobile Communications \$2,920 District Paging Services; Linebarger Goggan Blair & Sampson \$4,513.38 Delinquent Tax Collection Fees; no action necessary.

7. FLINT-GRESHAM VFD 7 SETS OF BUNKER GEAR

Flint-Gresham VFD is requesting to purchase 7 sets of Lakeland bunker gear at \$1,526 each from Metro Fire. After a discussion on all of the quotes; Mr. Thiessen made a motion to approve purchasing the Lakeland bunker gear from Metro Fire for \$10,682; 2nd by Mr. Biggers; motion carried 5-0.

8. TROUP VFD 15 SETS OF WILDLAND GEAR

Troup VFD is requesting to purchase 15 sets of Wildland gear at \$470 each from MES for a total of \$7,050; this is a lighter gear; they have this money in their budget. Mr. Wilson made a motion to purchase the 15 sets of wildland gear for \$7,050; 2nd by Mr. Biggers; motion carried 5-0.

9. PURCHASING VFD GENERATORS

President Melton stated that this item is a request to buy generators for the departments that do not have generators; Arp, Dixie, Flint-Gresham, Jackson Heights, Noonday and Winona; we received 2 quotes: Lonestar Generator LLC \$67,012 and Mall Energy Power \$146,171. Mr. Wilson made a motion to go with the Lonestar Generator LLC for \$67,012; 2nd by Mr. Biggers; motion carried 4-1; with Mr. Perryman against.

10. SCESD2/CITY OF CHAPEL HILL MOU

President Melton stated that our legal counsel wrote the MOU between SCESD2 and the City of Chapel Hill to make it where we can legally have equipment in the new Chapel VFD department built by their city. Mr. Thiessen made a motion to approve the MOU with the City of Chapel Hill; 2nd by Mr. Perryman; motion carried 5-0. (a copy of the MOU will be filed with the minutes of this meeting)

11. INFORMATION TECHNOLOGY INFRASTRUCTURE

Larry Locke presented the plan for building our own IT infrastructure and the pros for doing this; having our own server room located at the Whitehouse VFD building. Mr. Thiessen made a motion to proceed with the building of our own IT Infrastructure using \$180,338.87 of the 60750 capital purchase funds that have been budgeted for 2014/2015; 2nd by Mr. Biggers; motion carried 4-1; with Mr. Perryman against.

12. ADOPTING 2015/2016 BUDGET

Mr. Thiessen made a motion to adopt the \$4,832,108 2015/2016 Budget with the addition of a 3% raise for the Chief of Operation and the 3% raises for the Administrative Assistant and Director of IT will be on hold until January 2016 to be readdressed at that time; 2nd by Mr. Perryman; motion carried 5-0.

13. LONG RANGE PLANNING COMMITTEE AND SUB-COMMITTEES

Chief Tim Stone stated that the long range planning committee has been working on getting the figures for the personnel and IT budget; they will be meeting next week. They are working on training requirements for the departments for their pay scale.

14. DIRECTOR OF IT REPORT

Mr. Locke stated that we now have possession of all of the domain names that we had already purchased; he handled 56 trouble tickets and most of the network installs have been done.

15. CHIEF OF OPERATIONS REPORT

Chief Rozell stated that we had 32 fire fighters from our district that attended this last fire school at Texas A & M; he is working on the press release for the new ISO ratings that went into effect on August 1st; he will be in Wisconsin September 15-17 to inspect the new engine for Noonday VFD and it will be delivered in a few weeks. While the burn ban was in effect we were staffing the stations on the weekends; we had rain; the burn bans were lifted and we are back to regular staffing.

16. PRESIDING OFFICER REMARKS

President Melton stated we will have a called meeting on Tuesday, September 8, 2015 at 6:30 p.m. to adopt our tax rate for 2015.

17. CLOSED SESSION

Not necessary.

18. RETURN TO OPEN SESSION

Not necessary.

19. ADJOURNMENT OF MEETING

President Melton stated the next board meeting will be at Smith County ESD #2, 14128 SH 110 South, Whitehouse, Texas 75791; Tuesday, September 8, 2015; 7:00 p.m.; our regular meeting will be Monday September 28, 2015 at 7:00 p.m.; he declared the meeting adjourned at 8:04 p.m.

Respectfully submitted by: _____
Paul Perryman, Secretary/Treasurer