

## SMITH COUNTY EMERGENCY SERVICES DISTRICT TWO

7:00 P.M. \* Monday \* October 26, 2015  
14128 SH 110 South \* Whitehouse, Texas 75791

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### 1. CALL TO ORDER

The Smith County ESD #2 board meeting was called to order at 7:00 p.m. by President Randy Melton. Roll was called; five commissioners were present: Randy Melton, Charles Wilson, Paul Perryman, and Matt Thiessen, with Leroy Biggers arriving after the meeting started. It was certified that a quorum was present.

### 2. PRAYER AND PLEDGE

Noonday Fire Chief Richard Adams led the meeting in prayer; President Melton led the Pledge of Allegiance to the United States and Texas flags.

### 3. RECOGNITION OF GUESTS

President Melton welcomed all guests to the meeting.

### 4. PUBLIC COMMENTS

No one signed in for public comment.

### 5. CONSENT AGENDA

Mr. Perryman made a motion to accept the (a.) minutes of the September 28, 2015 Regular Meeting as written; (b.) September 2015 financial report; 2<sup>nd</sup> by Mr. Wilson; motion carried 4-0.

### 6. PAYMENTS AND REIMBURSEMENTS

Mr. Thiessen made a motion to approve payment of bills: a. VFD Reimbursements – 11 September Packets for total of \$144,360.88; b. Current bills/quotes over \$2,000: Fire-Teck \$3,208.11 – repairs to Bullard B-1; Tyler Truck Center \$3,428.14 – Winona VFD E-1 Repairs; 2<sup>nd</sup> by Mr. Wilson; motion carried 4-0.

c. Contract payments made: VFIS \$76,796 - Auto & Property Insurance Renewal; ETMC EMS \$101,200.68 - Tower & Building Lease & Annual System Maintenance; Xerox Government Systems \$5,090 - Firehouse Support Renewal; Gladewater Fire Dept. \$3,750, Mineola Fire Dept. \$3,750, Van Fire Dept. \$3,750 – 1<sup>st</sup> Quarterly Contract Payment for 2015/2016 Budget Year; Mobile Communications \$3,010.50 - District Paging Services; VFIS – Worker Comp Policy \$55,966. No action necessary.

### 7. BULLARD VFD BRUSH #2

President Melton stated that the original estimate from Hall Buick GMC for the repairs to Bullard VFD Brush #2 was \$11,400; they provided a discount of \$1,465 with GM giving a 30% discount; the revised estimate came to \$7,085 with some repairs not needed as the work progressed with the final cost being \$6,701.60; Mr. Wilson made a motion to allow payment of this repair; 2<sup>nd</sup> by Mr. Perryman; motion carried 4-0.

### 8. JACKSON HEIGHTS #2 DRIVE AND PARKING LOT

President Melton stated that Chief Rozell obtained a quote on repairing the drive and parking area on the back side of Jackson Heights VFD #2; this needs to be done before the trucks are damaged; they broke a mud flap on one truck already. There is an 8" drop from the slab to the ground; \$10,000 was budgeted for this repair. The quote is from BMC Construction for \$7,350. Mr. Thiessen made a motion to have the repairs made; 2<sup>nd</sup> by Mr. Wilson; motion carried 5-0.

## **9. PUBLIC OPEN HOUSE**

President Melton stated that the board wants to have a public open house at the Whitehouse VFD to show everyone the new server room and the new trucks; to talk about the new ISO ratings and make the public aware of what we have been doing. They are looking at a possible date of Saturday, December 5<sup>th</sup> from 12 to 4.

## **10. LONG RANGE PLANNING COMMITTEE AND SUB-COMMITTEES**

There was no report from the Long-Range planning committee; the training committee will be making a report next month.

## **11. DIRECTOR OF IT REPORT**

Director of IT, Larry Lock reported that he has resolved 36 support tickets; showed server room pictures last month, the work is progressing on target; Suddenlink has the fiber run to the building; everything is moving right along with a target date of January 2016. He is passing out information for a roster spreadsheet for the chief's to fill out for their members. This will be used to establish the user accounts on the new server. If you have a problem, make sure you sign on to the support portal and fill out a trouble ticket. Discussed looking at going green, using tablets and a paperless system.

## **12. PRESIDING OFFICER REMARKS**

President Melton asked Administrative Assistant, Denna Mangold to present the information on ordering shirts for the board members; prices were given by Design Center Signs and Embroidart with Embroidart being the lowest overall price; \$29.98 for a long sleeve button shirt; \$21.98 for the polo style shirts; there will be a one-time set-up fee of \$40 and they will do your shirt for around \$12. It was decided that we would order one dress shirt and one polo for each person. It would have their name and Commissioner under the name.

President Melton stated that Chief of Operations, Terry Rozell, Doyle Gandy and Chief Dale Peterson are on their way to South Dakota to do the preliminary inspection on the new Chapel Hill fire engine; after Chief Rozell returns he will be going to Denton to do another inspection on the new Noonday engine. The new cab and chassis for Jackson Heights is at Fire-Teck having the final work done on it.

## **13. CLOSED SESSION**

Not necessary.

## **14. RETURN TO OPEN SESSION**

Not necessary.

## **15. ADJOURNMENT OF MEETING**

President Melton stated the next board meeting will be at Smith County ESD #2, 14128 SH 110 South, Whitehouse, Texas 75791; Monday November 23, 2015 at 7:00 p.m.; he declared the meeting adjourned at 7:35 p.m.

Respectfully submitted by: \_\_\_\_\_  
Paul Perryman, Secretary/Treasurer