



**NOTICE OF A MEETING OF THE
SMITH COUNTY EMERGENCY SERVICES DISTRICT NO. 2
BOARD OF COMMISSIONERS**

Pursuant to Chapter 551 of the Texas Government Code, this notice is hereby given to advise that a meeting of the **April 2021 Board of Commissioners Meeting** of the **Smith County Emergency Services District No. 2** will be held at **7:00 PM**, on **Thursday, April 29, 2021**, at the **New Flint-Gresham Fire Station No 1, located at 11029 CR 140 Flint, TX 75762**. Matters to be discussed or action taken are a part of this notice.

*****NOTICE: Attendees will be required to wear face coverings and practice social distancing. *****

The subjects to be discussed and/or considered and/or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this notice.

AGENDA

- 1. Call to order and certification of quorum;**
- 2. Prayer and pledge of allegiance to the United States & Texas Flags;**
- 3. Recognition of guests and special presentations;**

4. Public Comments;

Any individual may sign the provided form and request permission to make comments to the Board concerning matters that are relevant to the business of the District. The time limit of each person's comments shall be three (3) minutes. The maximum time allowed for the "Public Comments" section of the Agenda will be thirty (30) minutes. The Board may not deliberate on items or matters not listed on the Agenda;

5. Consent Agenda

Receive, discuss and take any necessary action relating to the following reports:

Consent Action

- 5.1. Approval of minutes: March 22, 2021 Regular Meeting

[Board of Commissioners-Regular Meeting - Minutes - Pdf](#)

5.2. Financial reports: March 2021

[March - 2021 - FS - Smith County ESD #2 \(2\).pdf](#) 

6. Discuss, consider, and take any necessary action related to payment of accounts, bills, invoices, payroll, requests for reimbursement, requests for other payments, transfer of funds, and amendments;

6.1

Current bills/quotes/checks over \$2,000.00: Gollob Morgan Peddy \$7000 & \$7200 – District Accounting Fees CH# 21556 \$14200; Henry & Peters \$2000 – Transactional Audit; Amazon CH# 21551 \$6844.15; ABC \$5165.95 – JH B-2 Parts – CH# 21550 \$2117.88; Eagle Fuel \$2443.69 – Dixie Fuel CH# 21554 \$21467.52; Gas & Supply CH# 21549 \$3233.43; NAFECO \$75945 – New Hire Bunker Gear ; Partsmaster CH# 21563 \$2375.14 ; Ramey Flock \$3645 – Legal Fees; Southern Tire Mart CH# 21566 \$2188.17 ; Superior Fleet CH# 21568 \$3144.17 ; FR Girls \$16144 – Uniforms/ \$14006 - New Hire Uniforms/ \$2210.50 – Uniform Corrections CH# 21572 \$32614.50 ; Card Service Center April Total \$23517.42 (SG \$2002.13, KT \$3412.74, DG \$42.99, TR \$214.82+SM \$2765.86+MM \$519.67, MC \$2346.66, JS \$1522.60, MA \$1942.30, CC \$0, LL \$8747.65 JN \$0) May Total \$ (SG \$1902.22, KT \$3670.53, DG \$47.98, TR \$2509.98, SM \$3072.10, MM \$152.45, MC \$2646.74, JS \$2512.18, MA \$2135.37, CC \$71.09, LL \$8073.57, JN \$242.96); WTR, INC \$21809.57

[6.1.pdf](#) 

6.2

Contract payments made – no action necessary: Mineola Fire Dept \$3750; Mobile Communication \$2738.25 – District Paging Services CH# 21561 \$2898.13; Nextiva \$2088.17 – District Phones & Fax; Van Fire Dept \$3750; Suddenlink \$2501 – District Fiber Acct; Verizon \$3213.48 District Wireless Acct; Payroll 4/9/2021 \$131,781.97 & 4/23/21 \$125,534.93; The Hartford \$3493.26; United Healthcare \$32877.14 – Employee Health Ins. ; MetLife Total \$8014.86 April (4007.43) & May (4007.43) ; Benchmark \$7070.12 – Workers Comp; Reliant \$5262.05 – District Electric Bill;

[6.2.pdf](#) 

7. Discuss, Consider, and take any necessary action on approving TILS class for district paramedic personnel;

[#7.pdf](#) 

8. Discuss, consider, and take any necessary action on the purchase of bunker gear from NAFECO for 7 volunteers, and 3 paid staff;

[#8-Nafeco.pdf](#) 

9. Discuss, consider, and take any necessary action on Bay doors for Troup Station 3;

[#9.pdf](#) 

10. Discuss, consider, and take any necessary action on SCESD2 Facilities checklist;

[Facilities checksheet.pdf](#) 

11. Discuss, consider, and take any necessary action on the purchase of pump packing kits for Arp and Whitehouse tankers;

[#11.pdf](#) 

12. Discuss, consider, and take any necessary action on the rental engine for Flint-Gresham;

[#12.pdf](#) 

[greatwestcasualty.pdf](#) 

13. Discuss, consider, and take any necessary action on the purchase of 2 sets of Amkus extrication tools;

[#13.pdf](#) 

14. Discuss, consider, and take any necessary action on the purchase of loose equipment for the new Bullard, and Noonday engines;

[#14.pdf](#) 

15. Discuss, consider, and take any necessary action on the purchase of a lawnmower for Bullard;

[#15.pdf](#) 

[Lawn Mower Quote.pdf](#) 

16. Discuss, consider, and take any necessary action MOA with EMTF;

[TX EMTF MOA Smith Co ESD2 \(002\) \(002\).pdf](#) 

17. **Discuss, consider, and take any necessary action on the adoption of SOG for blocking apparatus;**

[Draft - TMA SOG-SOP Revision 1.0.1 \(002\).pdf](#) 

18. **Discuss, consider, and take any necessary action on the payment for relocating station generators to Arp station 2 and Dixie station 2;**

[#18.pdf](#) 

19. **Staff Reports;**

- 19.1. Fleet Maintenance Report

[SCESD2 Fleet Maintenance 04-23-21 \(002\).pdf](#) 

- 19.2. IT Report

[ITBoardReport.2021.04.pdf](#) 

- 19.3. Training Division Report

[March- April Report Training Division \(002\).pdf](#) 

- 19.4. Chief Of Operations Report

20. **Discuss, consider, and take any necessary action on fire chiefs presenting and discussing issues with the board for future action;**

21. CLOSED SESSION

The board will convene in closed session in accordance with the Texas Open Meetings Act, Texas Government Code, §§ 551.071, §§ 551.072, and §§ 551.074. No action shall be taken while the board is in closed session. Any final action, final decision, or final vote shall be taken after the board reconvenes in open session;

- 21.1. Deliberation concerning the appointment, employment, evaluation, reassignment, duties and responsibilities of individual ESD officers/commissioners and employees - Govt. Code § 551.074;
- 21.2. Deliberation regarding real property - Govt. Code § 551.072;
- 21.3. Consult with attorney and receive legal advice concerning contemplated legal matter or a settlement offer - Govt. Code

22. **RETURN TO OPEN SESSION**
23. **Discuss, consider, and take any necessary action on personnel and employment for SCESD2;**
24. **Discuss, consider, and take any necessary action on the hiring of personnel;**
25. **Discuss, consider, and take any necessary action on remodeling of Jackson Heights Station 2;**
[WRLcontract.pdf](#) 
26. **Remarks by Presiding Officer and/or Board members (information, updates, etc.); items to be placed on future agendas; and future meeting dates, times, and/or locations;**
27. **Adjournment of meeting.**

CERTIFICATION

I do hereby certify that the above Notice of a Meeting of the Smith County Emergency Services District #2 Board of Commissioners is a true and correct copy of said notice and was posted in accordance with the Texas Open Meetings Act at a location readily accessible to the general public at all times on the 26th day of April, 2021 and it will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.



Jeffrey Smith, Assistant Chief of Operations
For the SCESD No. 2 Board of Commissioners

Accessibility Statement: Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring accommodation for access to the meeting must notify the Smith County ESD No. 2, P.O. Box 780, Whitehouse, TX 75791, in writing 24 hours prior to the scheduled meeting of the necessity of accommodation. Upon receipt of this request, the District will furnish appropriate auxiliary aids and service when necessary to

afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the board meeting that non-handicapped individuals enjoy.

*** The District reserves the right to consider and take action on the above agenda items in any order. The Board reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/she may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.**