



SmithCounty

Emergency Services District 2

NOTICE OF A MEETING OF THE SMITH COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD OF COMMISSIONERS

Pursuant to Chapter 551 of the Texas Government Code, this notice is hereby given to advise that a meeting of the **Board of Commissioners** of the **Smith County Emergency Services District No. 2** will be held at **7:00 p.m.**, on **Monday January 04, 2021**, at the **New Flint Fire Station No 1, located at 11029 County Road 140 Flint, TX 75762**. Matters to be discussed or action taken are listed as a part of this notice.

*****NOTICE: Attendees will be required to wear face coverings and practice social distancing. ******

The subjects to be discussed and/or considered and/or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

AGENDA

1. Call to order and certification of quorum;
2. Prayer and pledge of allegiance to the United States & Texas Flags;
3. Recognition of guests and special presentations;
4. Public Comments;
Any individual may sign the provided form and request permission to make comments to the Board concerning matters that are relevant to the business of the District. The time limit of each person's comments shall be three (3) minutes. The maximum time allowed for the "Public Comments" section of the Agenda will be thirty (30) minutes. The Board may not deliberate on items or matters not listed on the Agenda;
5. Consent Agenda:
Receive, discuss, and take any necessary action relating to the following reports:
 - a. Approval of minutes: November 30, 2020 Regular Meeting
 - b. Financial reports: November 2020.
6. Discuss, consider, and take any necessary action related to payment of accounts, bills, invoices, payroll, Requests for reimbursement, requests for other payments, transfer of funds, and amendments;
 - a. Current bills/quotes/checks over \$2,000: Lion Group \$5859.20 – Bunker gear; Rowe Cafs LLC \$8342.40 Foam; FR Girls \$2034 District Shirts/Shorts; NAFECO \$22986.21 Bunker Gear; Blue Line Fence \$2200 RS Fence Repair
 - b. Contract payments made – no action necessary: Mobile Communications \$2738.25 District Paging; UT Health ETX EMS \$94005.37 Annual System Maintenance; ZOHO \$7376.40 Receipt Management; Troup VFD \$3400 Chief Stipend; Winona VFD \$3400 Chief Stipend; Whitehouse VFD \$3400 Chief Stipend; Red Springs VFD \$3400 Chief Stipend; Noonday VFD

\$3400 Chief Stipend; Jackson Heights VFD \$3400 Chief Stipend; Arp VFD \$3400 Chief Stipend; Flint Gresham VFD \$3400 Chief Stipend; Chapel Hill VFD \$3400 Chief Stipend; Bullard VFD \$3400 Chief Stipend; Dixie VFD \$3400 Chief Stipend; Gollob Morgan Peddy \$3225 Accounting Fees; Suddenlink \$2501 Fiber Account; ComWare \$22334.33 Server Room; Verizon \$2991.50 Wireless Account

c. New Construction bills/quotes/checks over \$2,000.00: Harris Craig \$25200 Stations Renovations; WRL \$95278.44 Arp Payment #13; WRL \$96894.45 Flint Payment #13

7. Discuss, consider, and take any necessary action on canvassing of election results for the November 2020 election;
8. Discuss, consider, and take any necessary action on election of SCESD 2 Board of Commissioners officers;
9. Discuss, consider, and take any necessary action related to OpenGov Budgeting & Planning Tool & ERP Programs to increase public and internal transparency as well as efficiency;
10. Discuss, consider, and take any necessary action related to purchasing and approving the use of an electronic agenda and meeting management system by Diligent. Total annual subscription fee of \$4,500.00. Max price increase per year is 5%;
11. Discuss, consider, and take any necessary action on additional equipment install on 2 command vehicles at a cost of \$5,820;
12. Discuss, consider, and take any necessary action on note payment for Bullard and Noonday Engines at a cost of \$823,732.00;
13. Discuss, consider, and take any necessary action on V-Struts and Hydraulic hose new Bullard Engine 1 from Metro Fire at a cost of \$2,720.00;
14. Discuss, consider, and take any necessary action on cost of poly and equipment mounting for Bullard Engine 1 at an approximate cost of \$3,500.00;
15. Discuss, consider, and take any necessary action on SCBA Compressor Maintenance and testing;
16. Discuss, consider, and take any necessary action on replacement chassis for Flint Attack 2 from HGAC at a cost of \$38,986.00;
17. Discuss, consider, and take any necessary action on insurance and purchase of Motorola radios;
18. Discuss, consider, and take any necessary action on approving Squyres, Johnson, Squyres to conduct 2019-2020 audit at an approximate cost of \$23,950.00;
19. Discuss, consider, and take any necessary action on transactional audit;
20. Discuss, consider, and take any necessary action on appointment of a Fire Chief for Jackson Heights VFD;
21. Discuss, consider, and take any necessary action on taking of minutes for SCESD2 Board Meetings;
22. Discuss, consider, and take any necessary action on Driver/operator positions;
23. Discuss, consider, and take any necessary action on part-time staff;
24. Discuss, consider, and take any necessary action on Battalion Chief;


25. Discuss, consider, and take any necessary action related to the budgeted upgrade of the Microwave Link between Whitehouse Station 1 and Troup Station 1 at a total cost of \$5,500;
26. Discuss, consider, and take any necessary action on purchase of wildland firefighting equipment from Forestry Suppliers at a cost of \$12,899.40;
27. Discuss, consider, and take any necessary action on 48/96 work schedules;
28. Discuss, consider, and take any necessary action on fire chiefs presenting and discussing issues with the board for future action;
29. Chief of Human Resources Report;
30. Chief of Training Report;
31. Chief of IT Report;
32. Chief of Operations Report;
33. Remarks by Presiding Officer and/or Board members (information, updates, etc.); items to be placed on future agendas; and future meeting dates, times, and/or locations;
34. CLOSED SESSION

The board will convene in closed session in accordance with the Texas Open Meetings Act, Texas Government Code, §§ 551.071, §§ 551.072, and §§ 551.074. No action shall be taken while the board is in closed session. Any final action, final decision, or final vote shall be taken after the board reconvenes in open session;

 - a. Deliberation concerning the appointment, employment, evaluation, reassignment, duties and responsibilities of individual ESD officers/commissioners and employees – Govt. Code § 551.074;
 - b. Deliberation regarding real property –Govt. Code § 551.072;
 - c. Consult with attorney and receive legal advice concerning contemplated legal matter or a settlement offer– Govt. Code § 551.071;
35. RETURN TO OPEN SESSION
36. Adjournment of meeting.

CERTIFICATION

I do hereby certify that the above Notice of a Meeting of the Smith County Emergency Services District #2 Board of Commissioners is a true and correct copy of said notice and was posted in accordance with the Texas Open Meetings Act at a location readily accessible to the general public at all times on the **30th day of December, 2020** and it will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.



 Jeffrey Smith, Assistant Chief of Operations
 For the SCESD No. 2 Board of Commissioners

Accessibility Statement: Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring accommodation for access to the meeting must notify the Smith County ESD No. 2, P.O. Box 780, Whitehouse, TX 75791, in writing 24 hours prior to the scheduled meeting of the necessity of accommodation. Upon receipt of this request, the District will furnish appropriate auxiliary aids and service when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the board meeting that non-handicapped individuals enjoy.

* The District reserves the right to consider and take action on the above agenda items in any order. The Board reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/she may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.