

SMITH COUNTY EMERGENCY SERVICES DISTRICT TWO

7:00 P.M. * Monday * April 27, 2020

14128 SH 110 South * Whitehouse, Texas 75791

1. CALL TO ORDER

President Randy Melton called the Smith County ESD #2 meeting to order at 7:00 p.m. Roll was called; four commissioners were present: Randy Melton, Charles Wilson, and Leroy Biggers, with Paul Perryman. He certified that a quorum was present.

2. PRAYER AND PLEDGE

President Melton led the meeting in prayer and President Melton led the Pledge of Allegiance to the United States and Texas flags.

3. RECOGNITION OF GUESTS

President Melton welcomed all guests via video.

4. PUBLIC COMMENTS

No public comments.

5. CONSENT AGENDA

Charles Wilson made the motion to approve (a) the minutes of the March 30, 2020 regular meeting, the April 13, 2020 called meeting as written, (b) financial reports March 2020; 2nd by Paul Perryman: Motion carried 4-0.

6. PAYMENTS AND REIMBURSEMENTS

Charles Wilson made a motion to approve payment of bills: (a.) Current bills/quotes/checks over \$2,000 and all disbursement checks over \$2,000 in this month's check register included in the financials; 2nd by Leroy Biggers; motion carried 4-0.

- a. Current bills/quotes/checks over \$2,000: Card Service Center \$17,818.07 District Credit Card; Gollob Morgan Peddy \$2575 District Accounting Fees; Southern Tire Market \$3,522.24 Arp E-2 Repairs;
- b. Contract payments made – Mobile Communications 2738.25 District Paging Services; Verizon \$2,949.38 District Wireless Account; Suddenlink Business \$2,501 District Fiber Account; Reliant \$4307.07 District Electric Bills County;
- c. New Construction bills/quotes/checks over \$2,000.00: WRL General Contractors \$163,611.65 Arp Payment #5, \$170,528.18 Flint Gresham Payment #6;

7. APPOINTING A COMMISSIONER TO FILL THE VACANT POSITON

President Melton stated Matthew Mckeethan has applied to fill the vacant Board of Commissioners Position. He stated that if the Board wished they could appoint him, but he would not be able to vote until he is sworn in. Paul Perryman made the motion to appoint Matthew Mckeethan to the Board of Commissioners to fill the remainder of the term left vacant by Earl Drott; 2nd by Charles Wilson: Motion carries 4-0

8. APPOINTMENT OF AN HR EMPLOYEE FOR SCESD2

President Melton stated that the Board had interviewed 2 candidates. The Board has ranked the candidates and is ready to negotiate to hire. Leroy Biggers made a motion to authorize Randy

Melton, and Terry Rozell to negotiate with candidates in ranked order, and that any approvals from the board can be conducted via email; 2nd by Charles Wilson: Motion Carries 4-0

9. REPLACEMENT OF DRIVEWAY AT JACKSON HEIGHTS STATION 1

Chief Rozell presented a proposal from Eatin Dirt Construction for \$12,375.00 to replace the driveway at Jackson Heights Station 1. He stated the vendor was the same that did the driveway at Dixie Station 1. Charles Wilson made the motion to replace the driveway for \$12375.00; 2nd by Leroy Biggers: Motion carries 4-0.

10. PURCHASE OF BUNKER GEAR FROM NAFECO

Chief Rozell presented a proposal to purchase bunker gear from NAFECO for \$59,028.00. Leroy Biggers made the motion to purchase the gear from NAFECO for \$59,028.00; 2nd by Charles Wilson; Motion carries 4-0

11. HALO FOR WINONA STATION 3 TOWER

Chief Rozell presented a proposal to install a HALO on the tower at Winona Station 3 for \$3,200.00. He stated that the tower had been struck by lightning twice since installation. The HALO would further protect the equipment installed on tower and inside the building. Leroy Biggers made the motion to install the HALO for \$3,200.00; 2nd by Charles Wilson: Motion carries 4-0.

12. NEW FIRE STATION UPDATES

Chief Rozell stated that work continues on both stations. He stated that it looks like Flint will be finished sometime in July and Arp would be sometime in August.

13. FIRE CHIEF PRESENTING AND DISCUSSING ISSUES

President Melton opened the floor for the Fire Chief's to present any issues their department is having. Flint stated they had failed 1,225ft of 5 inch hose during testing. Whitehouse stated everything was good. Arp stated they had no internet, but things were good. Jackson stated they couldn't log on initially. Winona stated things were good. Bullard stated that the City of Bullard had signed a contract with CHRISTUS EMS to provide EMS for the City. Red Springs stated things were good.

14. PERSONNEL AND EMPLOYMENT FOR SCESD2

President Melton and Chief Rozell stated that the Admin Office would reopen May 4th.

15. DIRECTOR OF IT REPORT

IT Director Larry Locke stated they resolved 48 tickets, completed wiring at the new station in Flint.

16. CHIEF OF OPERATIONS REPORT

Chief Rozell stated that working from home has been a challenge, and there have been some issues. He stated that he wants to meet in May with the members of the strategic planning meeting with emphasis on staffing, infrastructure, training. He said to be prepared to have a meeting.

17. REMARKS BY PRESIDING OFFICE AND/ OR BOARD MEMBERS

President Melton stated that he would like to recognize an employee: JD Smith. He stated that he appreciate all of the hard work over recent weeks. He also stated that he hoped the next meeting would in person.

18. CLOSED SESSION

The board did not convene in closed session.

19. RETURN TO OPEN SESSION

20. ADJOURNMENT OF MEETING

President Melton stated the next board meeting will be at Smith County ESD #2, 14128 SH 110 South, Whitehouse, TX 75791; Tuesday, May 26, 2020 at 5:00 p.m.; he declared the meeting adjourned at 7:34 p.m.

Respectfully submitted by: _____
Paul Perryman, Secretary/Treasurer