

SMITH COUNTY EMERGENCY SERVICES DISTRICT TWO

7:00 P.M. * Monday * May 26, 2020
14128 SH 110 South * Whitehouse, Texas 75791

1. CALL TO ORDER

President Randy Melton called the Smith County ESD #2 meeting to order at 7:04 p.m. Roll was called; five commissioners were present: Randy Melton, Charles Wilson, Leroy Biggers, , and Paul Perryman. He certified that a quorum was present. Also present was commissioner elect Matthew Mckeethan.

2. PRAYER AND PLEDGE

President Melton led the meeting in prayer and President Melton led the Pledge of Allegiance to the United States and Texas flags.

3. RECOGNITION OF GUESTS

President Melton welcomed all guests.

4. PUBLIC COMMENTS

Tim Stone signed up for public comments. He stated there was only a real need for one vehicle to be purchased. He would like to see the Battalion Chief's have input on this vehicle. He also believed that for the training chief and captains all full time employees should be considered first.

5. CONSENT AGENDA

Charles Wilson made the motion to approve (a) the minutes of the April 27, 2020 regular meeting, and the April 27, 2020 called meeting as written, (b) financial reports April 2020; 2nd by Leroy Biggers: Motion carried 4-0.

6. PAYMENTS AND REIMBURSEMENTS

Charles Wilson made a motion to approve payment of bills: (a.) Current bills/quotes/checks over \$2,000 and all disbursement checks over \$2,000 in this month's check register included in the financials; 2nd by Leroy Biggers; motion carried 4-0.

- a. Current bills/quotes/checks over \$2,000: Metro Fire \$2,074.97; Nextiva Inc. \$2,013.32 District Phones & Fax; Freddy's Mechanical Services, LLC \$3,650.00; Perkins Enterprises \$3,775.72 District Air Analysis; O'Rourke \$6,276.14; PPC \$2,200 Noonday; PPC \$2,220 Troup; PPC \$3,720 Whitehouse; PPC \$4,810 Flint; PPC \$3,280 Dixie; PPC \$3,690 Bullard; PPC \$3,300 Arp; PPC \$5,120 Winona; PPC \$6,300 Chapel Hill;
- b. Contract payments made – no action necessary: Suddenlink \$2,501 District Fiber Account; Mineola Fire Department \$3,750 3rd Fiscal QTR; Van Fire Department \$3,750 3rd Fiscal QTR; Mobile Communications Services \$2,738.25 District Paging Services; Verizon \$2,947.85 District Wireless Account; Reliant \$4,531.29 District electric Bills;
- c. New Construction bills/quotes/checks over \$2,000.00: WRL Arp Payment \$145,635.09; WRL Flint Payment \$246,927.91; WD Welding Services LLC. \$6,800; Card Service Center \$2,097.76 ;

7. SWEARING IN OF COMMISSIONER MATTHEW MCKEETHAN

President Melton stated Matthew Mckeethan was needing to be sworn in to fill the remainder of the term left vacant by the resignation of Earl Drott. Judge Meredith was present to conduct the swearing in. The swearing in ceremony was conducted with Judge Meredith returning the paperwork to President Melton.

8. ENGAGEMENT LETTER FROM GOLLOP MORGAN PETTY

President Melton presented an engagement letter from Gollob Morgan and Peddy for fiscal year ending 9-30-2021 to provide services. Matthew Mckeethan made the motion to approve the letter of engagement; 2nd by Leroy Biggers: Motion Carried:5-0.

9. PURCHASE OF GEAR EXTRACTOR FOR ARP STATION 1

Chief Rozell presented a proposal from Delta Fire and Safety for Arp Station 1 at a cost of \$4587.25. Paul Perryman made the motion to purchase extractor for \$4587.25 from the construction account; 2nd by Leroy Biggers: Motion carries 5-0.

10. PURCHASE OF AN EXMARK MOWER

Chief Rozell presented a proposal to purchase an Exmark lawnmower from Roquemores hardware for \$5999.00 from line item 60600. Paul Perryman made the motion to purchase an Exmark lawnmower from Roquemores hardware for \$5999.00 from line item 60600; 2nd by Leroy Biggers; Motion carries 5-0

11. PURCHASE OF 10 KENWOOD RADIOS FOR FLINT-GRESHAM STATION 1

Chief Rozell presented a proposal to purchase 10 Kenwood radios and all needed equipment for the emergency operations room at the New Flint fire station for \$33,000.00 from Mobile Communications to be paid from the radio account. Leroy Biggers made the motion to purchase the radios from Mobile Communications for \$33,000.00; 2nd by Charles Wilson: Motion carried 5-0.

12. REIMBURSEMENT TO NOONDAY VFD FOR LIGHTING PACKAGE

Chief Rozell presented a proposal to reimburse Noonday VFD for the lighting package and radio install on the new Noonday Command vehicle at a cost of \$7,000.00. In return Noonday VFD would allow SCESD2 to take possession of their current Tahoe to be placed at Arp Station 1. Paul Perryman made the motion to reimburse Noonday VFD \$7,000.00 for the lighting package and radio install; 2nd by Charles Wilson: Motion carried 5-0.

13. RESTRUCTURING PLAN INCLUDING TRAINING CHIEF’S AND CAPTAINS

Chief Rozell presented a proposal to restructure SCESD2 training division to have a Training Chief, and 3 full time Training Captains as defined in the training initiative from the strategic plan. Paul Perryman made the motion to approve the restructuring plan to include a Training Chief, and 3 Training Captains; 2nd by Leroy Biggers: Motion carried 5-0

14. PURCHASE OF TWO F-250 TRUCKS FROM HGAC

Chief Rozell presented a proposal to purchase 2 F-250 trucks from HGAC at a total cost of \$67,794.00. These vehicles would be used to replace the current Battalion 1 and provide a vehicle to the newly created Training Captain positions. Paul Perryman made the motion to purchase the vehicles from HGAC for \$67,794.00; 2nd by Leroy Biggers: Motion carried 5-0.

15. APPROVAL TO OUTFIT THE F-250 VEHICLES

Chief Rozell presented a proposal to outfit the 2 F-250 vehicles, stating that it would take around \$50,000.00. This would be used for radios, lights, etc. Matthew Mckeethan made the motion to approve the \$50,000.00 to outfit the vehicles; 2nd by Charles Wilson: Motion Carries 5-0.

16. FIRE CHIEF PRESENTING AND DISCUSSING ISSUES

Chief Arnold from Arp stated they had a tank battery fire recently. He said that the BC arrived on scene put a plan together and did a great job. He stated it was nice to have the staff, and he was able

to leave the scene and go to work without missing time. Bullard stated everything was good, and they were working with CHRISTUS EMS on the new transition. Chapel Hill stated that they had recently ran several calls that were fatal, but other than that they were good. Flint wanted to remind the board they had lost several sections of 5 inch hose, but were able to get by with what they had for the time being. Jackson Heights advised the board of an incident where they had a volunteer back over another one in their personal vehicle. She was transported to the hospital and had surgery. She is at home being taken care of currently. Red Springs had received a 5 ton military truck from TFS. Troup stated everything is good Troup. Whitehouse stated they had put their new boat in service. They made a trip to Lake Tyler, and was well received by the community. Winona had completed the purchase of their AMKUS tools and sent their old ones to Dixie.

17. PERSONNEL AND EMPLOYMENT FOR SCESD2

President Melton Stated there was no action needed on this item.

18. DIRECTOR OF IT REPORT

IT Director Larry Locke was not present, but Chief Rozell stated they were making progress on the new fire stations.

19. CHIEF OF OPERATIONS REPORT

Chief Rozell stated that the Chief's had met about the strategic planning meeting and had assigned individuals to groups based on the initiatives. He stated there is a lot of work to do, but the Chief's are putting in the time. He stated that this is the roadmap for the next 5 years, and that it would make us overall stronger as a department.

20. REMARKS BY PRESIDING OFFICE AND/ OR BOARD MEMBERS

Chief Melton thanked everyone for the attendance, and hard work. Commissioner Matthew Mckeethan asked that a line item about EMS Contracts be placed on the next agenda.

21. CLOSED SESSION

The board did not convene in closed session.

22. RETURN TO OPEN SESSION

23. ADJOURNMENT OF MEETING

President Melton stated the next board meeting will be at Smith County ESD #2, 14128 SH 110 South, Whitehouse, TX 75791; Monday, June 22, 2020 at 7:00 p.m.; he declared the meeting adjourned at 7:55 p.m.

Respectfully submitted by: _____

Paul Perryman, Secretary/Treasurer