



# SmithCounty

## Emergency Services District 2

### NOTICE OF A MEETING OF THE SMITH COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD OF COMMISSIONERS

Pursuant to Chapter 551 of the Texas Government Code, this notice is hereby given to advise that a meeting of the **Board of Commissioners** of the **Smith County Emergency Services District No. 2** will be held at **7:00 p.m.**, on **Tuesday, May 26, 2020**, at the **SCESD No. 2 District Office, SCESD No. 2 District Office**, located at **14128 Hwy. 110 S., Whitehouse, TX 75791**. Matters to be discussed or action taken are listed as a part of this notice.

The subjects to be discussed and/or considered and/or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

#### AGENDA

1. Call to order and certification of quorum;
2. Prayer and pledge of allegiance to the United States & Texas Flags;
3. Recognition of guests;
4. Public Comments;  
Any individual may sign the provided form and request permission to make comments to the Board concerning matters that are relevant to the business of the District. The time limit of each person's comments shall be three (3) minutes. The maximum time allowed for the "Public Comments" section of the Agenda will be thirty (30) minutes. The Board may not deliberate on items or matters not listed on the Agenda;
5. Consent Agenda:  
Receive, discuss, and take any necessary action relating to the following reports:
  - a. Approval of minutes: April 27, 2020 Regular Meeting; April 27, 2020 Called Meeting
  - b. Financial reports: April 2020
6. Discuss, consider, and take any necessary action related to payment of accounts, bills, invoices, payroll, requests for reimbursement, requests for other payments, transfer of funds, and amendments;
  - a. Current bills/quotes/checks over \$2,000: Metro Fire \$2,074.97; Nextiva Inc. \$2,013.32 District Phones & Fax; Freddy's Mechanical Services, LLC \$3,650.00; Perkins Enterprises \$3,775.72 District Air Analysis; O'Rourke \$6,276.14; PPC \$2,200 Noonday; PPC \$2,220 Troup; PPC \$3,720 Whitehouse; PPC \$4,810 Flint; PPC \$3,280 Dixie; PPC \$3,690 Bullard; PPC \$3,300 Arp; PPC \$5,120 Winona; PPC \$6,300 Chapel Hill
  - b. Contract payments made – no action necessary: Suddenlink \$2,501 District Fiber Account; Mineola Fire Department \$3,750 3rd Fiscal QTR; Van Fire Department \$3,750 3rd Fiscal QTR; Mobile Communications Services \$2,738.25 District Paging Services; Verizon \$2,947.85 District Wireless Account; Reliant \$4,531.29 District electric Bills

- c. New Construction bills/quotes/checks over \$2,000.00: WRL Arp Payment \$145,635.09; WRL Flint Payment \$246,927.91; WD Welding Services LLC. \$6,800; Card Service Center \$2,097.76
7. Discuss, consider, and take any necessary action on swearing in Matt McKeethan to fill the remainder of term left vacant by resignation of Earl Drott;
  8. Discuss, consider, and take any necessary action on approving an engagement letter from Gollob Morgan and Peddy for fiscal year ending 9-30-2021.
  9. Discuss, consider, and take any necessary action on purchasing a bunker gear extractor for the new Arp Fire Station from Delta Fire and Safety at a cost of \$4587.25 from line item 60930
  10. Discuss, consider, and take any necessary action on purchase of a Exmark zero turn lawnmower from Roquemores hardware for \$5999.00 from line item, 60600
  11. Discuss, consider, and take any necessary action on purchasing 10 Kenwood radios and all needed equipment for the emergency operations room at the New Flint fire station for \$33,000 from Mobile Communications to be paid from the Construction account.
  12. Discuss, consider, and take any necessary action on reimbursement to Noonday for the lighting package and radio install for their new command vehicle at cost of \$7000.00. with this approval they will allow us to take possession of their current command vehicle to be placed at Arp for a utility vehicle.
  13. Discuss, consider, and take any necessary action on approving the restructuring plan to include training Chief and 3 full time Training Capt. Positions as defined in the training initiative from the strategic plan.
  14. Discuss, consider, and take any necessary action on purchasing two F-250 trucks through HGAC to replace current Battalion Chief Vehicle that will be transferred over to the training Chief and one to be put in service as the training Capt. Vehicle. Total cost \$67,794.
  15. Discuss, consider, and take any necessary action to approve \$50,000 to outfit the above two F-250 trucks.
  16. Discuss, consider, and take any necessary action on fire chiefs presenting and discussing issues with the board for placement on future board meetings.
  17. Discuss, consider, and take action on personnel and employment for SCESD2;
  18. Director of IT Report;
  19. Chief of Operations Report;
  20. Remarks by Presiding Officer and/or Board members (information, updates, etc.); items to be placed on future agendas; and future meeting dates, times, and/or locations;
  21. CLOSED SESSION

The board will convene in closed session in accordance with the Texas Open Meetings Act, Texas Government Code, §§ 551.071, §§ 551.072, and §§ 551.074. No action shall be taken while the board is in closed session. Any final action, final decision, or final vote shall be taken after the board reconvenes in open session;

- a. Deliberation concerning the appointment, employment, evaluation, reassignment, duties and responsibilities of individual ESD officers/commissioners and employees – Govt. Code § 551.074;
- b. Deliberation regarding real property –Govt. Code § 551.072;
- c. Consult with attorney and receive legal advice concerning contemplated legal matter or a settlement offer– Govt. Code § 551.071;

22. RETURN TO OPEN SESSION

23. Adjournment of meeting.

### CERTIFICATION

I do hereby certify that the above Notice of a Meeting of the Smith County Emergency Services District #2 Board of Commissioners is a true and correct copy of said notice and was posted in accordance with the Texas Open Meetings Act at a location readily accessible to the general public at all times on the **22nd day of May, 2020** and it will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.



Jeffrey Smith, Assistant Chief of Operations  
For the SCESD No. 2 Board of Commissioners

**Accessibility Statement:** Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring accommodation for access to the meeting must notify the Smith County ESD No. 2, P.O. Box 780, Whitehouse, TX 75791, in writing 24 hours prior to the scheduled meeting of the necessity of accommodation. Upon receipt of this request, the District will furnish appropriate auxiliary aids and service when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the board meeting that non-handicapped individuals enjoy.

**\* The District reserves the right to consider and take action on the above agenda items in any order. The Board reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/she may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.**