

SMITH COUNTY EMERGENCY SERVICES DISTRICT TWO

7:00 P.M. * Monday * November 26, 2018
14128 SH 110 South * Whitehouse, Texas 75791

1. CALL TO ORDER

President Randy Melton called the Smith County ESD #2 meeting to order at 7:00 p.m. Roll was called; five commissioners were present: Randy Melton, Charles Wilson, Paul Perryman, Leroy Biggers, and Earl Drott. He certified that a quorum was present.

2. PRAYER AND PLEDGE

Paul Perryman led the meeting in prayer and President Melton led the Pledge of Allegiance to the United States and Texas flags.

3. RECOGNITION OF GUESTS

President Melton welcomed all guests to the meeting.

4. PUBLIC COMMENTS

No one signed up for public comments.

5. CONSENT AGENDA

Charles Wilson made a motion to approve the a. minutes of the October 22, 2018 regular meeting, as written; b. October 2018 financial report; 2nd by Leroy Biggers; motion carried 5-0.

6. PAYMENTS AND REIMBURSEMENTS

- a. Leroy Biggers made a motion to approve payment of bills; 2nd by Charles Wilson; motion carried 5-0. Current bills/quotes/checks over \$2,000: Card Service Center \$17,905.24 – District Credit Card; Eagle Fuel & Oil \$2,851.50 R/S Fuel; Southern Tire Mart \$2,608.98 Dixie B-4 Tires; Mobile Communications \$2,373.94 R/S Brush 1; Perkins Enterprises \$3,786.16 District Air Analysis; Checks Over \$2,000.00 – Mobile Communications Ck #17522 \$3,443.83, Southern Tire Mart Ck #17537 \$2,404.50, Texas Mutual Ck #17542 \$10,640.00, FR Girls of Texas Ck #17543 \$2,538.00, CDW Government Ck #17548 \$12,753.32, Roquemores Hardware Ck #17569 \$2,559.58, Eagle Fuel & Oil LP Ck #17580 \$7,220.52, Big M Auto Supply Limited Ck #17598 \$2,979.68, and all disbursement checks over \$2,000 in this month's check register included in the financials.
- b. Contract payments made – no action necessary: Mobile Communications \$2,738.25 – District Paging Services; Nextiva \$2,307.26 – District Phones/Fax; Reliant Energy \$5,555.79 – District Electric; Suddenlink \$3,487.11 – District Internet Account; UnitedHealthcare \$9,710.15 – Employee Medical Insurance; Verizon \$4,035.81 – District Wireless Account; SCESD2 Payroll – Date 10/26/2018, \$74,224.23, – Date 11/09/2018 \$78,387.10;

7. TEDC JASPER VENTURES TAX ABATEMENT

President Melton introduced Felecia Herndon with the Tyler Economic Development Council (TEDC) to discuss the tax abatement request for Jasper Ventures. Jasper Ventures proposes a 1.5 million dollar investment in construction and improvements that would create 35 new jobs. Tyler Economic Development Council is recommending a five-year tiered tax abatement agreement: Years 1-2 at 100%; Years 3-4 at 80%; and Year 5 at 50%. Paul Perryman made the motion to approve the tax abatement for Jasper Ventures as presented to the board; 2nd by Charles Wilson; motion carried 5-0.

8. ADOPTING THE 2019 SCESD2 HOLIDAY SCHEDULE

President Melton presented the 2019 SCESD2 holiday schedule based on Smith County's schedule with 11 holidays. Charles Wilson made the motion to approve the 2019 SCESD2 holiday schedule; 2nd by Earl Drott; motion carried 5-0. A copy of the schedule will be in the minutes.

9. TRANSFER FUNDS FROM IT TO CAPITAL

President Melton stated the need to transfer \$20,000 from IT 54100 budget to Capital Purchases 53000 due to the antenna towers being capital items. Leroy Biggers made the motion to transfer \$20,000 from 54100 to 53000 for the tower projects; 2nd by Paul Perryman; motion carried 5-0.

10. REPLACE PPE OUTDATED ITEMS FIREFIGHTERS

Chief Rozell stated the Captains checked all of the district's uniforms and bunker gear. They gave the information to Battalion Chief J.D. Smith, who compiled a spreadsheet on the needed gear for the district. To purchase new gear for the volunteers and ESD2 employees that have old or damaged gear would be \$59,204. Charles Wilson made the motion to purchase new gear at a cost of \$59,204; 2nd by Leroy Biggers; motion carried 5-0.

11. PURCHASE NEW EQUIPMENT FROM NAFECO

Captain Trotty stated the need to purchase 44 life vest and 21 rescue throw bags due to experience with floods and loss of life. Captain Trotty obtained 3 bids: NAFECO \$2,967; Fire Safety USA only had throw bags, no vests \$1,798.80; The Fire Store \$7,919.24. Charles Wilson made the motion to accept the lowest bid of \$2,967 from NAFECO for the vests and throw bags; 2nd by Earl Drott; motion carried 5-0.

12. NOONDAY STAFFING

The Board went into closed session to discuss this item. After returning from the closed session, President Melton introduced the new chief of Noonday VFD, Mel Harper and turned the floor over to Chief Rozell to discuss this item. Chief Rozell stated that the district has had issues with Noonday not responding to calls in a timely manner and they are going to work on restructuring their department with their new chief. He stated that between now and the end of January; the ESD will be staffing their station with 2 personnel 24/7 to assist them with their restructuring.

13. IT BULK UPS REPLACEMENT

Larry Locke stated the charging circuits have been overloaded and have failed. It is cheaper to replace the whole UPS rather than just replacing the charging circuit and battery. He obtained bids from CDW for \$11,364.08, but just received a lower bid from PCMG for \$10,084.04. Larry stated this is already budgeted and approved, he asking to purchase in bulk to save shipping charges. Leroy Biggers made motion to purchase the UPS units in bulk from PCMG for \$10,084.04; 2nd by Paul Perryman; motion carried 5-0.

14. TOWER PROJECT PHASE 3

Larry Locke stated that with Tower 1 up, it has saved \$250 a month on the internet bill and is asking the board to approve using \$25,000 from Capital Purchases for towers to be built at Jackson Heights #2 and Winona #3. This will allow us to provide high-speed internet to these locations. Chief Rozell stated we have \$85,000 in capital to cover unforeseen expenses. Leroy Biggers made the motion to use \$25,000 from Capital Purchases to build towers at Jackson Heights #2 and Winona #3; 2nd by Paul Perryman; motion carries 5-0.

15. BACK UP SERVER

Randy Melton discussed what would happen if the ESD2 server was to go down; phone, email, internet, accounting functions, dispatch, incident reporting and record keeping is just a small list of work affected. Larry Locke stated he wants the board to know that if the server room fails, a tornado

hits or we have a fire event, we need a back-up server. He is asking for \$79,970.77 to build the back-up server room, this would be the turnkey cost. Chief Rozell stated the money could come out of Capital Purchases; it is not a budgeted expense, but we need to move forward to put a server room at Red Springs #2. If needed at a later date, the budget could be increased with money from Fire Recovery; Charles Wilson made the motion to use \$79,970.77 from Capital Purchases to build a back-up server room at Red Springs #2; 2nd Earl Drott; motion carried 5-0.

16. LONG RANGE PLANNING COMMITTEE

Chief Rozell stated he received the fire station building plans from the architect and will be sending them to a contractor for an estimate on how much it would cost to build. We should have some numbers by December or for January's meeting. Chief Rozell stated he does not have a lot of information for the board right now. No motion necessary.

17. DIRECTOR OF IT REPORT

Larry stated that he closed 92 support tickets; the Air Fiber Project is complete; he had a meeting with Suddenlink and brought the server room fiber rates down from \$30 per meg to \$4.96 per meg. The new Admin printer has been installed; he replaced 4 UPS units last month; changed Winona #1's internet to a company with fiber and the tablet issue is fixed.

18. CHIEF OF OPERATIONS REPORT

Chief Rozell stated we replaced all of the district air packs and were able to sell some of the used air packs to recoup money at \$500 each. The district received a check from Fire Recovery for \$9,305. We donated our older air packs to Gallatin VFD.

19. REMARKS BY PRESIDING OFFICER AND/OR BOARD MEMBERS

President Melton asked about the SAFE-D Conference and wanted anyone going to get with him. He also asked for progress on the Money Market RFP; Paul Perryman stated he gave the RFP to three of the banks; he still has to get it to Regions and American State. He stated everyone would be turning in the bids around January 14th or 15th due to the fluctuation in money market rates; they are waiting until the last minute. The banks are Austin, Southside, Citizens First, American State, Regions and Citizens National. President Melton spoke about ESCI, they are here and started working on gathering information from the ESD and will be talking to the community as well. Paul Perryman stated Chief Tim Stone had numbers for our volunteers and paid staffs response time to calls and for August, they improved their response time by 55 seconds. Chief Rozell stated we could do without a meeting in December and if something came up, he could call a special meeting.

20. CLOSED SESSION

The Board convened in closed session from 7:40 pm.

21. RETURN TO OPEN SESSION

Returned to open session at 8:00 pm.

22. ADJOURNMENT OF MEETING

President Melton stated the next board meeting is at Smith County ESD #2, 14128 SH 110 South, Whitehouse, TX 75791; January 28, 2019; he declared the meeting adjourned at 8:15 p.m.

Respectfully submitted by: _____

Paul Perryman, Secretary/Treasurer